



AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

## INTERNAL AFFAIRS COMMITTEE MEETING

### AGENDA

**June 10th, 2019 | 10:00a.m.**

**Video Conference between**

**ATCAA Jackson Service Center, Jackson Community Room, 10590 Hwy 88, Jackson, CA 95642**

**ATCAA Sonora Service Center, 2<sup>nd</sup> Floor Conference Room, 427 N Hwy 49, Sonora, CA 95370**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. APPROVAL OF AGENDA:** Approval of agenda for this date, any and all off-agenda items must be approved by the Board (pursuant to Government Code 54954.2).
- 4. APPROVAL OF MINUTES:** Approval of minutes from February 8<sup>th</sup>, and 20<sup>th</sup>, 2019 meetings. Pg. 2
- 5. OLD BUSINESS:**
  - 5.1. Board/Executive Director Training Status
- 6. NEW BUSINESS:**
  - 6.1. Executive Director Selection Policy/Procedure.
  - 6.2. Salaried vs. Hourly Employee Changes.
  - 6.3. Effective date of Executive Director Paid Time Off. Pg. 6
- 7. EXECUTIVE DIRECTOR VERBAL REPORT:**
  - 7.1. Food Bank Director - Open Hire Status.
  - 7.2. Energy Director - Open Hire Status.
  - 7.3. Executive Director update on Transition.
- 8. ADJOURNMENT:**

**LATE AGENDA MATERIAL:** Late agenda material can be inspected at the ATCAA Jackson Service Center 10590 Hwy 88 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

**SPECIAL NEEDS:** Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made.