



ATCAA

Amador Tuolumne
Community Action Agency

People Helping People

2019
Annual
Report



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AMADOR TUOLUMNE COMMUNITY ACTION AGENCY IN PROVIDING CRITICAL HUMAN SERVICES

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ATCAA Overview

HELPING PEOPLE, CHANGING LIVES

The Amador Tuolumne Community Action Agency was created in 1981 as a public, human service agency through a joint powers agreement between the two counties of Amador and Tuolumne in order to improve the lives of residents in our foothill region. The services provided are based on local community assessments that identify the assets and needs of our communities.

Our vision is for residents in our community to be self-reliant, healthy, free from economic hardship, feeling sustained by the support of community and family, and able to achieve their maximum potential as engaged citizens promoting their own well-being.

The services we provide are based on local community assessments that identify the assets and needs of our community. Over the years, we have under-taken a variety of projects and programs based on these community needs and available funding.

Our Board of Directors consists of up to eighteen members from the private sector, public sector, and low-income representatives of our communities. This structure is unique to Community Action Agencies as its intent is to bring together leaders from each of these sectors to collaborate on responses tailored to local needs.

AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

A PUBLIC AGENCY DEDICATED TO

PROVIDING CRITICAL HUMAN SERVICES

Mission Statement

- ❖ To help individuals in Amador and Tuolumne Counties toward self-sufficiency.***
- ❖ To support local residents in becoming involved and contributing members of our community.***
- ❖ To promote family and other supportive environments so that children, youth and elders can achieve their maximum potential.***
- ❖ And, finally, to form partnerships and coalitions within the community to meet these needs.***

No person shall, on the ground of race, color, age, religion, marital status, ancestry, medical condition, genetic information, citizenship status, political affiliation/opinion, veteran status, request for medical leave, national origin, gender, sexual orientation, physical or mental disability or any other consideration made unlawful by federal, state or local laws, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any ATCAA program or service.

Budget and Operations

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Since 1981, ATCAA has been the local Community Action Agency working with the unique needs of Amador and Tuolumne counties' isolated communities, providing programs that allow neighbors to help neighbors. As an exemplary "umbrella agency," ATCAA effectively and efficiently helps Amador and Tuolumne County families targeting low income each year.

In 2019, ATCAA operated under a budget in excess of 10 million dollars that included revenues from state and federal grants, private funds, and in-kind services. In addition to a staff of more than 140 that operates and manages numerous fiscally sound and model projects, ATCAA mobilized **653** volunteers, representing varied segments of the community, who donated **19,601** hours to participate in community revitalization and anti-poverty activities. We gratefully acknowledge their help, as well as the financial support of local community organizations, schools, agencies, churches, businesses and individuals.

Agency Audits are current and indicate clearly that the agency is capable of administering grant funds for projects. The agency has had no audit findings for the last 16 years.

In 2019 ATCAA used CSBG, and other Federal, State and Private sector allocated funds to support ATCAA programs and services that could be categorized within the following expenditure domains: Employment; Education and Cognitive Development; Income, Infrastructure, and Asset Building; Housing; Health and Social/Behavioral Development; Civic Engagement and Community Involvement; Linkages; and Agency Capacity Building

ATCAA Sources of Revenue

Federal:	5,764,892
State:	2,438,952
Private:	1,856,516
In-Kind:	1,439,487

ATCAA Compensation Summary

Wages, Holiday, PTO:	4,096,203
Workers Comp:	154,727
Retirement:	133,036
Health:	613,747
State/Federal Ins., Medicare	261,600

Amador Tuolumne Community Resources (ATCR)

In 1990, ATCAA formed Amador Tuolumne Community Resources (ATCR), a 501(c)(3) non-profit organization, to assist ATCAA in providing critical human services to our residents. ATCR is run by a five-seven member Board of Directors and is neither an endowed organization nor a grant making institution. Grant money and revenue raised passes directly to ATCAA for new and existing program support. ATCAA is responsible for all projects and fiscal duties. ATCR is a United Way affiliate and provides services funded through partnerships with United Way chapters of the Central Valley and Sacramento area. We participate in the annual state and federal employee campaigns.

Amador County Demographics (est.2017)

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POPULATION 37,306

BY AGE

- Persons under 5 years 1,471
- Persons 5-24 years 6,882
- Persons 25-59 15,986
- Persons 60+ 12,967

BY RACE

- White 32,453
- Black or African American 796
- American Indian and Alaska Native 295
- Asian 582
- Native Hawaiian and Other Pacific Islander 84

HOUSING OCCUPANCY

- Total housing units 18,259
- Occupied housing units 14,185
- Vacant housing units (includes vacation rentals) 4,074

EMPLOYMENT STATUS

- Population 16 years and over 32,280
- In labor force 14,849
 - Employed 13,444
 - Unemployed 1,371
 - Armed Forces 34
- Not in labor force 17,431

Percentage of families and people whose income in the past 12 months is below the poverty level

All people	10.6%
Under 18 years	20.3%
18 years and over	8.7%
18 to 64 years	10.3%
65 years and over	5.4%

Tuolumne County Demographics (est.2017)

HELPING PEOPLE, CHANGING LIVES

POPULATION 53,899

BY AGE

• Persons under 5 years	2,407
• Persons 5-24 years	10,557
• Persons 25-59	22,993
• Persons 60+	17,942

BY RACE

• White	47,181
• Black or African American	975
• American Indian and Alaska Native	931
• Asian	609
• Native Hawaiian and Other Pacific Islander	155

HOUSING OCCUPANCY

• Total housing units	31,433
• Occupied housing units	22,267
• Vacant housing units (includes vacation rentals)	9,166

EMPLOYMENT STATUS

• Population 16 years and over	46,043
• In labor force	22,151
○ Employed	20,401
○ Unemployed	1,750
○ Armed Forces	0
• Not in labor force	23,892

Percentage of families and people whose income in the past 12 months is below the poverty level

All people	13.6%
Under 18 years	13.8%
18 years and over	13.5%
18 to 64 years	15.3%
65 years and over	9.5%

ATCAA 2020 Board of Directors

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BOARD OF DIRECTORS ROSTER BY SECTOR/ COUNTY

Chairperson, Lynn Morgan

Vice-Chair, Walt Kruse

Secretary/Treasurer, Karl Rodefer

The makeup of the ATCAA Board of Directors reflects both community leaders and representatives of the low-income community to assure that a wide range of community needs and views are presented. Election of Officers is held once every odd numbered year and members are seated in February of even numbered years.

Private Sector Members		
Lloyd Schneider	Schneider Learning Services	Tuolumne County
Lynn Morgan	Amador Senior Center	Amador County
Jim Willmarth	Umpqua	Tuolumne County
Susan Ross	Amador School Board	Amador County
Public Sector Members		
Karl Rodefer	County Supervisor	Tuolumne County
Frank Axe	Amador Board of Supervisors	Amador County
Linda Rianda	City of Sutter Creek	Amador County
Connie Williams	City of Sonora Council Member	Tuolumne County
Jeff Brown	Amador Board of Supervisors	Amador County
Ryan Campbell	Tuolumne County of Supervisors	Tuolumne County
Low Income Representatives		
Joni Drake	TANF	Amador County
Robin Gallegos	Head Start Policy Council Treasurer	Amador/Tuolumne
Walt Kruse	Community Member	Tuolumne County
Mary Pulskamp	Community Member	Tuolumne County
Dana Reel	Community Member	Tuolumne County

ATCAA 2020 Management Team

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Executive Director

Joseph Bors

Fiscal Officer

Bruce Guidici

Housing Director

Denise Cloward

Head Start Director

Nancy Miner

Food Bank Director

Joseph Tobin

Energy Program Director

Astrid Torres

Community Outreach Manager

Kristy Moore

Central Sierra Connect Manger

Patrick Kane

Family Resource Services Director

Pat Porto

Youth Services and Suicide Prevention Director

Bob White

It is the policy of the Unites States to eliminate the paradox of poverty in the midst of plenty in this nation by opening, to everyone, the opportunity for education and training, the opportunity to work, and the opportunity to live in decency and dignity - The Equal Opportunity Act of 1964

ATCAA Customer Needs and Satisfaction Summary

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Customer and Community input are valued by ATCAA as critical to future planning and setting goals for continual quality targeting service and enhancements. ATCAA customers include the full community with a focus on low-income and vulnerable populations, ATCAA client base, our Community Partners, and ATCAA staff, Board of Directors and volunteers. Every two years ATCAA completes a **Community Action Plan (CAP)**, which includes a Community Needs Survey, in order to lay out strategic goals and follow a clear plan to achieve desired results.

In 2018, ATCAA collected a total of 1,671 surveys and conducted 3 focus groups, all of which included clients, community groups, stakeholders, and community partners seeking information on greatest needs.

In no particular order, the top 6 needs identified were as follows:

- Affordable Housing/Rentals
- Medical/Dental/Mental Health Services
- PG&E/Propane
- Food/Food Stamps
- Transportation Services
- Affordable Childcare

Additionally, ATCAA conducted extensive satisfaction surveys from its stakeholders and clients. Multiple service areas were included in the stakeholder survey and ATCAA's client survey was able to capture the awareness of the agency. A cumulative agency-wide satisfaction was also derived from the survey responses. Priority was placed on developing and conducting well-rounded surveys and to collect data from both service counties.

Stakeholder Survey Results

88%	Strongly agree that ATCAA services benefit the community
88%	Would recommend ATCAA services to other organizations
80%	Were satisfied with the overall partnership between their organization and ATCAA

Client Survey Results

47.3%	Were informed about ATCAA from a family member or friend
30.2%	Were referred to ATCAA by another agency
96.7%	Reported being satisfied with ATCAA services/programs

ATCAA Services

HELPING PEOPLE, CHANGING LIVES

ATCAA's approach to customer satisfaction, community needs assessment, and program evaluation is tailored individually to each program area. These processes are outcome based, developed at the time the service is initiated and reviewed by program leadership on an ongoing basis.

In 2019, ATCAA provided services to over 3,500 households and nearly 8,000 individuals in seven program areas that offer a variety of services to vulnerable members of our community:

Housing

- Veteran Housing
- Continuum of Care <https://www.centralsierracoc.org/>
 - Homeless Management Information Systems (HMIS)
 - Homeless Shelter
 - Rapid Rehousing
 - Housing Relocation and Stabilization
 - Homeless Emergency Aid
- Home Inspections
- Rental Assistance
- Landlord/Tenant Liaison
- Smart Money Classes

Food

- Emergency Food Assistance Program
- Senior Farmers Market Program
- Farmers Market Program
- FFK Program (Food for Kids)
- Summer FFK Program (Food for Kids)
- Food for the Homeless Program
- Transitional Youth Program
- HFB Program (Holiday Food Basket)
- Neighborhood Partner Pantries

Energy

- Energy Bill Assistance
 - PG&E
 - Propane
- Home Weatherization Assistance
- PG&E CARE (California Alternate Rates for Energy) Program
 - Clients can sign up through ATCAA for discounts on their PG&E bills

- PG&E LIEE Program
 - Refrigerator Replacement Program
- Water Conservation Program

Family Resource Services

- CHAT (Child Abuse Therapy Program)
- IDA (Individual Development Account)
- Parent Mentoring at Early Head Start and Head Start
- Positive Parenting & Life Skills Class
- STAR Readers Summer Program

Youth/YES Partnership

- Friday Night Live
- Club Live
- Boys Club
- Girls Circle
- Alcohol and Drug Primary Prevention
- Suicide Prevention

Early Childhood Education

- Head Start
- Early Head Start
- Family Learning Center
 - English as a second language
 - Financial Literacy
 - Citizenship
 - GED preparation classes
 - Parenting Groups
 - Health and Nutrition classes
 - Promotores de Salud

Additional Community Services

- Community Services Block Grant
- Broadband Internet
- Coach and Learn (computer literacy)
- Volunteer Income Tax Assistance
 - Earned Income Tax Credit
- Outreach and Social Media
- Information and Referral
- Lifeline Services

ATCAA Highlights

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Samplings of ATCAA's services to the community in 2019 are as follows:

Children Enrolled in Early Head Start and Head Start	462
Eligibility Determinations	3,423
Individuals Receiving Case Management	849
Food Boxes/Bags, Groceries and Lunches distributed	157,058
Information and Referral Requests Answered	9,225
Individuals Receiving Tax Preparation Assistance	375
Individuals Receiving Eviction Prevention Services	504
Individuals Receiving Housing Placements (including shelter)	510
Individuals Receiving Rent and Deposit Payments	475
Services Provided for Parenting Education	106
Individuals Receiving Financial Literacy Education	322
Individuals Receiving Benefit Coordination and Advocacy	421
Youth Enrolled in Summer Reading and Mentoring Programs	148
K-12 Support Services	136
Individuals Receiving Health Services, Screenings and Assessments	1,344
Individuals Receiving Financial Literacy Education	363
English Literacy Education Services	138
Number of Home Improvements Made	2,432
Individuals Receiving Home Weatherization Services	806
Individuals Receiving Utility Assistance	3,894



ATCAA Housing Resources

Amador and Tuolumne County

HELPING PEOPLE, CHANGING LIVES

ATCAA's Housing Resource programs, primarily funded through State and Federal Competitive Grants, do more than provide shelter to homeless children and families. Clients are linked to resources to assist with job training, housing search, financial literacy education, utility assistance, rental assistance, counseling and other services that will help them become more self-sufficient.

ATCAA Homeless Shelters, one in each county, provided temporary shelter to 175 adults and 92 children as well as food, employment assistance and referrals to other area programs.

Smart Money programs offered financial literacy courses to 280 individuals that included budget and debt management, credit scores, fair debt collections, reducing housing expenses, making money work for you and living easier.

Rapid Rehousing is a homeless prevention program that assisted 377 qualified individuals and families with rental and utility assistance, housing referrals, one-on-one support, budgeting classes and counseling assistance. This program partners with CalWorks, and collaborates with partner agencies through the Continuum of Care.

Varley Place: ATCAA is the building owner and property manager of Varley Place, opened in 2018, and now works with VASH (Veterans Affairs Supportive Housing), a program that is a joint effort between the Department of Veterans Affairs (VA), Housing and Urban Development (HUD) and Stanislaus local Housing Authority to provide permanent supportive housing to homeless veterans and their families. There are 12 units; three 3-bedroom units, three 2-bedroom units and six 1-bedroom units totaling 33 beds. The veteran's house at Varley Place is home to high-needs and vulnerable individuals and families. All families and individuals are continuing to receive on going supportive case management. Tenants are now able to stabilize both their mental /physical health needs, give back to their community, and stay safely permanently housed.

Housing Resources Outcome Highlights:

- 569 individuals achieved and maintained capacity to meet basic needs
- 510 individuals obtained safe and affordable housing
- 286 individuals obtained safe temporary shelter
- 224 individuals obtained permanent housing
- 156 individuals were able to obtain employment
- 161 individuals improved their physical health
- 148 increased their nutrition skills through the shelter
- 179 parents/caregivers improved their home environments
- 262 individuals reported improved financial well-being

Housing Resources is part of the **Central Sierra Continuum of Care** and participated in the 2019 Point in Time (PIT) Count of homeless and helped compile the 4-county Housing Inventory Chart. The counties involved in the count were Amador, Calaveras, Mariposa and Tuolumne.

The PIT Count was completed the night of Wednesday, January 23, 2019 across the four counties and the results were astounding. There were a total of 527 unsheltered homeless households counted that night: 687 individuals were reported as unsheltered, 158 were sheltered and 85 were reported as couch surfing.

2019 PIT COUNT Homeless Data by County				
	Sheltered		Unsheltered	
County	Households	Individuals	Households	Individuals
Amador	19	34	130	180
Calaveras	5	10	121	176
Mariposa	20	30	21	30
Tuolumne	36	84	255	301

ATCAA Housing Resources also works with other community organizations such as Behavioral Health Services, Social Services, First 5 Tuolumne and First 5 Amador, County Probation offices, Central Sierra Continuum of Care, Sonora Area Foundation, Amador Community Foundation, local newspapers, radio, and television stations.

Funding for Housing Resources programs comes through fundraisers, grants and local donations from individuals, businesses, community organizations, foundations, federal, state and county funding.



ATCAA Food Bank Tuolumne County HELPING PEOPLE, CHANGING LIVES

The ATCAA Food Bank is dedicated to providing nutritious food for our clients that both fills their stomachs and nourishes their health. They solicit, transports, and distribute donated foods to individuals, families, and community based emergency food pantries in Tuolumne County.

The Food Bank currently distributes food to 14 pantries throughout Tuolumne County and offers food distribution for the following programs: Senior Farmers Market, Farmers Market, Emergency Food Assistance, and Food for Kids. Additionally, the Food Bank holds several events and fundraisers throughout the year including the annual Turkey Drive and Health Fair days.

In 2019, the Food Bank gleaned 656,416 pounds of donated food and distributed a total accumulation of 940,009 pounds of food throughout our community to approximately 2000 individuals each month. The Turkey Drive, held in November, was able to collect about 1,100 turkeys to help fill holiday food baskets and the Health Fair days provided 789 health screenings to individuals.

The Food Bank program had an army of 590 local volunteers who unselfishly spent a collective 10,356 hours serving those in need on a regular basis. Many volunteers receive training and hands on job skills that can ultimately help them to obtain employment.

ATCAA Food Bank Wellness Policy:

Purpose: ATCAA's vision is for residents to be self-reliant, healthy, free from economic hardship, feeling sustained by the support of community and family, and able to achieve their maximum potential as engaged citizens. As the ATCAA Food Bank, we hope to turn away from caloric fundamentalism (the belief that those needing food simply need calories) and distribute nutritious foods for our clients, to both fill their stomachs and nourish their health. In an effort to strategically fight both hunger and poor health in our community, ATCAA Food Bank is proud to share our Wellness Policy and Nutrition Guidelines. These guidelines detail our intentional shift toward procuring and distributing nutritious food for our families. We will make all efforts to ensure that foods are appealing, culturally appropriate, and follow the most recent Dietary Guidelines for Americans. As part of our efforts to encourage community health, ATCAA will empower staff, volunteers, and recipients with nutrition education.

Funding support for the Food Bank is provided through such sources as fundraisers, grants, and donations from individuals, businesses, community groups, and foundations. Examples are Sonora Area Foundation; the Emergency Food Assistance Program, and Mother Lode Food Project.



Home Energy Assistance Programs

Amador, Calaveras and Tuolumne Counties

HELPING PEOPLE, CHANGING LIVES

ATCAA's Utility Assistance Program helps low-income individuals and families apply for energy bill and propane payment assistance provided by the Low Income Home Energy Assistance Program (LIHEAP), which is sponsored by the Federal Department of Health and Human Services.

ATCAA's Home Weatherization services, offered to qualifying households, can lower your energy bills through home improvements and energy saving education: sponsored by LIHEAP and the Federal Department of Energy's Weatherization Assistance Program. Measures include weather stripping, repairing cracked or broken windows as well as replacing appliances and heating sources.

Through State programs such as the California Alternate Rates for Energy (CARE), qualifying households can receive a 20% discount on monthly gas and electric bills. The Family Electric Rate Assistance (FERA) Program provides savings on electric bills for qualifying households of 3 or more people. The ATCAA Energy Staff and trained volunteers help implement CARE and FERA and assist with eligibility determination and the paperwork processing necessary to receive these services.

ATCAA's Water Conservation Assistance, offered to qualifying households, provides solutions to conserve water and lower water bills. Measures include installation of low flow faucets, showerheads, toilets and updating energy saving appliances.

In 2019, the Home Energy Assistance programs improved the quality of life of 4,402 individuals. Utility payment assistance was provided to 3,894 individuals and the Weatherization team made 2,432 home improvements. Additionally, 310 individuals maintained capacity to meet basic needs, 298 individuals experienced improved health and safety, and 448 individuals had improved energy efficiency and/or energy burden reduction in their home.



Family Resource Services

Amador County

HELPING PEOPLE, CHANGING LIVES

ATCAA Family Resource Services (FRS) is a comprehensive child abuse prevention and family strengthening program that provides a range of services for children and families in Amador County. These services are designed to enhance caregiver skills and competencies as well as increase wellness and resiliency for parent, caregivers, children and teens.

In 2019, ATCAA Family Resources provided comprehensive services for 231 individuals and families.

CHAT (Child Abuse Therapy) served 36 children affected by trauma, child abuse, domestic violence, and/or bullying: 30 children were able to demonstrate improvements such as improved physical health and/or mental and behavioral health and well-being and 20 parents were able to demonstrate improved skills related to the adult role of parents/ caregivers and an increased sensitivity and responsiveness in their interactions with their children. Additionally, licensed Marriage & Family Therapists provided 1,436 volunteer hours in intensive family therapy services.

Positive Parenting and Life Skills program provided services and support for 98 incarcerated parents/caregivers to help them prepare for reunification with their children and family upon release: 67 participants showed improved skills related to the adult role of parents/ caregivers and 40 demonstrated increased sensitivity and responsiveness in their interactions with their children.

IDA Foster Youth program served 10 youth in 2019. This program offers financial education, support and guidance for current, former or aging out foster youth. It helps them earn and have matched dollar for dollar, their individual savings plan, leading to a more secure and stable financial future as they transition to young adulthood. With the support of this program, all youth were able to maintain their capacity to meet basic needs, 8 increased their net worth, 5 were able to obtain employment and 2 were able to obtain safe and affordable housing.

Star Readers is a summer reading program that matches teen volunteers with elementary readers, grades K-5th to prevent the “summer slide” (loss of academic performance during summer break). Seven teen volunteers were provided with summer enrichment job training skills and learned how those skills would be applied during their volunteer time with students. Our teen volunteers worked with 80 students providing “one on one” sessions using a Scholastic curriculum and engaged in a variety of lessons geared for different learning styles.

Funding to support Family Resource Services is provided by Amador Child Abuse Prevention Council, Amador County Sheriff’s Office, Cal OES, United Way CA Capital Region, and donations from individuals, businesses, and local community groups.



Tuolumne Prevention Programs

Tuolumne County

HELPING PEOPLE, CHANGING LIVES

YES Partnership is a community-wide coalition dedicated to supporting youth and families by preventing suicide, substance and child abuse. Established in January 1986 in response to several teenage suicides in Tuolumne County, and working in collaboration with local organizations, parents and teens to create a drug, tobacco, and suicide–safe community through the following (3) strategies.

Increasing Resilience among youth by:

- Developing youth assets
- Engaging youth leadership opportunities
- Supporting and providing positive adult interaction with youth.

Yes Partnership actively supports these partnerships in Tuolumne County:

- Friday Night Live/Club Live
- Youth Mentoring
- Prevent Child Abuse
- Drug Enforcement Administration's National Prescription Take-Back Day
- TRACE program to reduce youth access to alcohol
- Opioid Safety Coalition
- Suicide Prevention Task Force.

In 2019, ATCAA, in collaboration with YES Partnership provided over 450 services to individuals through the following Tuolumne Prevention Programs:

Friday Night Live (FNL)

The FNL program is designed for high school-aged people. It is motivated by youth-adult partnerships that create essential and powerful opportunities that enhance and improve local communities. Community service, social action activities, participation in advocacy for safe and healthy environments, and promotion of healthy policies are organized by youth to appeal to youth.

Boys Council

The Council is a strengths-based group approach to promote boys' and young men's safe and healthy passage through pre-teen and adolescent years. The Council meets a core developmental need in boys for strong, positive relationships. In this structured environment, boys and young men gain the vital opportunity to address masculine definitions and behaviors and build their capacities to find their innate value and create good lives – individually and collectively.

Girls Circle

The Girls Circle model, a structured support group for girls from 9-18 years, integrates relational theory, resiliency practices, and skills training in a specific format designed to increase positive connection, personal and collective strengths, and competence in girls. It aims to counteract social and interpersonal forces that impede girls' growth and development by promoting an emotionally safe setting and structure within which girls can develop caring relationships and use authentic voices.

Mental Health First Aid (MHFA)

Mental Health First Aid is an 8-hour course that teaches how to help someone who is developing a mental health problem or experiencing a mental health crisis. The training helps identify, understand, and respond to signs of mental illnesses and substance use disorders.

Youth Mental Health First Aid (YMHEFA)

Youth Mental Health First Aid is designed to teach parents, family members, caregivers, teachers, school staff, peers, neighbors, health and human service workers, and other caring citizens how to help an adolescent (age 12-18) who is experiencing a mental health or addictions challenge or is in crisis. Youth Mental Health First Aid is primarily designed for adults who regularly interact with young people. The course introduces common mental health challenges for youth, reviews typical adolescent development, and teaches a 5-step action plan for how to help young people in both crisis and non-crisis situations.

Suicide TALK

Suicide TALK uses a virtual classroom environment to explore questions around suicide, its causes, and how it can be prevented through open and honest discussion. Participants log in via a voucher system and complete the course at their own pace, typically in one to two hours. The training meets the AB 2246 requirements for educators.

Suicide Alertness For Everyone-Tell, Ask, Listen, Keep-safe (safeTALK)

safeTALK is a half-day alertness training that prepares anyone over the age of 15, regardless of prior experience or training, to become a suicide-alert helper. Most people with thoughts of suicide don't truly want to die, but are struggling with the pain in their lives. Through their words and actions, they invite help to stay alive. safeTALK-trained helpers can recognize these invitations and take action by connecting them with life-saving intervention resources.

Applied Suicide Intervention Skills Training (ASIST)

Applied Suicide Intervention Skills Training (ASIST) is for everyone 16 and older—regardless of prior experience—who wants to be able to provide suicide first aid. The ASIST model teaches effective intervention skills while helping to build suicide prevention networks in the community.

For information regarding any of the ATCAA Prevention Programs please contact Bob White, Prevention Programs/YES Partnership Director at (209) 533-1397 x226 or rwhite@atcaa.org.



Early Head Start / Head Start Amador and Tuolumne County

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ATCAA Early Head Start and Head Start Preschool offer child enrichment, education, health, nutritional and developmental services as well as parent education and involvement opportunities.

ATCAA offers Head Start preschool and State Preschool programs to prepare children for kindergarten, and Early Head Start for pregnant women and children aged birth to three. Children may be enrolled at a Center or in a Home-Based Program.

Children receive free medical and dental screenings, have healthy meals and snacks, and enjoy playing indoors and outdoors in a safe setting. Services are offered to meet the special needs of children with disabilities and provide supportive services for families to help them break the cycle of low literacy and poverty.

We offer many opportunities for parents to become involved in our program. The Policy Council and the ATCAA Board of Directors work closely in a joint governance model to assure the Early/Head Start Program is serving the children in our communities in the best possible ways. We collaborate with other agencies such as First Five Commissions, Child Abuse Prevention Councils, Nutrition Fitness Council, Parent Advisory Groups and many others to bring services to families.

In 2019, ATCAA Early Head Start and Head Start programs offered services to 462 children and their families. Head Start enrolled 247 and Early Head Start Enrolled 215 children aged birth to 3 years old and 13 pregnant woman. Of those enrolled, 162 children were able to demonstrate skills for school readiness based on scores from all measures of two Desired Results Developmental Profile (DRDP) assessments that were administered in the spring and fall.

In addition, the Head Start program provided supportive services to assist 4 parents/caregivers to obtain a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.

Early/Head Start emphasizes good health: physical and mental

- Children receive physical, vision, hearing, and dental screenings by skilled health professionals. We assist families to access follow-up treatment, if necessary;
- We assure that their immunizations are up to date;
- Each day children receive healthy meals & snacks, along with education on nutrition, physical exercise and dental care;

- We provide nutrition and mental wellness screening, and make sure that children and families have access to mental health and nutrition professionals;
- We assist families to establish a “medical home” for their primary medical needs.

We also work with closely with parents:

- We offer parents a sense of belonging and work to develop a sense of trust;
- We help families to define their strengths and goals, and to make plans to achieve them;
- We help if there are special problems, such as substance abuse or any other family problem or crisis. We provide referrals so that they can get help.

We collaborate with our community partners:

- Head Start staff are contributing members of local community boards, commissions and committees;
- Community partners sit on the Head Start Policy Council;
- We help community partners serve families through co-located services;
- Our teachers serve as mentor teachers for students studying child development;
- We support parents in their involvement in their children’s schools and in local community activities and projects.

ATCAA Early Head Start and Head Start Sites

Blue Bell Head Start	Blue Bell Early Head Start
Ione Head Start	Ione Early Head Start
Jackson Head Start	Jackson Early Head Start
Jamestown Head Start	Jamestown Early Head Start
Sonora Head Start	
Soulsbyville Head Start	
Summerville Head Start	

ATCAA Head Start has been serving children and families since 1984.

ATCAA Early Head Start began in 2010.

Funding is provided by the Federal Government and California Department of Education as well as fundraisers, grants, and donations from local organizations, businesses, and foundations.



Family Learning & Support Services

Tuolumne County

HELPING PEOPLE, CHANGING LIVES

The Family Learning & Support Center provides comprehensive and holistic programs, services and access to learning opportunities for parents and young children. Services include English language instruction, GED preparation classes, Adult Basic Education, life skills and job skills, and parenting classes. Other services include comprehensive and crisis case management, information and referral, health education, and access to medical, dental and mental health services.

Promotores de Salud is a peer-to-peer program and uses Spanish-speaking Hispanic/Latino community members to reach out to promote mental health and overall wellness, reduce the stigma, mistrust and other barriers to accessing services, and to provide a safe and comfortable cultural context for sharing important information about community resources.

All services provided through the Family Learning Center promote family self-sufficiency, good parenting, early education, and good health and help to build the *Five Protective Factors that Strengthen Families and Protect Children* which research shows when present in a family, the likelihood of child abuse and neglect are diminished and optimal child development is enhanced. By offering these services, the Family Learning & Support Services program is successful in providing parents with the tools and skills they need to break the cycle of low-literacy and achieve improved family functioning and quality of life.

In 2019, the Family Learning Center provided case management and adult education services to 12 individuals. Of those, 4 demonstrated improved basic education and took and passed the GED.

Funding for the Family Learning & Support Services program is provided through such sources as fundraisers, grants and donations from individuals, businesses, community groups, and foundations. Examples are the Tuolumne County Department of Social Services and First 5 Tuolumne.



Amador Lifeline Program

Amador and Calaveras Counties

HELPING PEOPLE, CHANGING LIVES

For nearly four decades, the Amador Lifeline Program has assisted seniors, the disabled, individuals with chronic illnesses, in rehabilitative care and with Hospice, to feel safer living alone and to live a more active, independent lifestyle. The Lifeline Program is monitored 24 hours a day, 365 days a year through the Philips-Lifeline Response Center.

In 2019, Amador Lifeline assisted 255 individuals, many with disabilities and/or chronic illnesses, to maintain independence and security through the use of a Philips Lifeline communicator unit. Amador Lifeline offers various communicators including wireless units, an auto alert help button with automatic fall detection, and the new GoSafe mobile button that tracks an individual anywhere they go across the country.

There are currently 14 volunteers whose help is invaluable. They provide such services as weekly office assistance, client installations and technical calls, monthly telephone courtesy calls, and send greeting cards to our clients.

As part of the Amador Lifeline outreach efforts, brochures are distributed at pharmacies, the hospital, senior center, health care providers, and convalescent homes. Lifeline staff provide presentations to professional and charitable organizations throughout the year and interviews over the local radio and television stations. Lifeline articles appear in the local newspaper and various community newsletters. Amador Lifeline staff continue to speak about lifeline services, and instruct workshops within the community on “Fall Prevention” and “How to Get Up From A Fall.”

Lifeline staff and ATCAA employees participate yearly in Jackson Rotary’s “Bowl-a-thon” fundraiser as well as other smaller venues. The Jackson Rotary, who purchased the first ten units 38 years ago, have for the last 15 years included in their yearly budget the purchase of a minimum of three new communicator units each year.

Funding is provided through fundraisers, grants, and donations from individuals, businesses, community organizations, and foundations. ATCAA partners with our local Area 12 on Aging; the Amador County Board of Supervisors for an income generating, free RX prescription card: Sutter Amador Hospital; and the MACT Board which provides tribunal medical clinics in order to assist their vulnerable clients with reduced and shared-cost lifeline services. Through our collaboration with Amador Community Foundation (ACF) and an 18-month grant awarded from Sutter Health Foundation, ATCAA was given the opportunity to develop and maintain a program that offers clients with a low-income sliding scale. This program has allowed Lifeline to expand service to a larger population within the community. The low-income program has served our very vulnerable clients with a communication tool to get help at the touch of a button, as well as remaining independent and secure in their own home.



Central Sierra Connect Broadband Amador, Calaveras, Mariposa, Tuolumne and Western Alpine County

HELPING PEOPLE, CHANGING LIVES

Central Sierra Regional Broadband Consortium (CSC) began in 2012 to help provide bridge the digital divide and achieve the goal of getting 98% of Californians online, through a combination of an increase in digital literacy, improved broadband infrastructure, and increased broadband adoption. CSC was created with grant funding from the California Public Utilities Commission, one of 17 Regional Consortia throughout the state of California committed to the 98% goal. High speed reliable internet coverage in the ATCAA service area of the Sierra Foothills is poor, leaving low-income residents without adequate or reliable access to services, online education, and employment opportunities that could help them achieve self-sufficiency and rise out of poverty. The Consortia works on this as a regional issue, covering not just ATCAA's Amador and Tuolumne counties, but also neighboring Central Sierra counties of Mariposa, Calaveras, and western Alpine.

VISION

The vision of Central Sierra Connect is to bridge the digital divide by bringing broadband to the people the people to broadband.

MISSION

The mission of Central Sierra Connect is to support the region's residents, businesses, visitors, and organizations through the promotion, coordination, and enhancement of e-technology: broadband access/adoption, and technology education.

ATCAA CSC Accomplishments in 2019:

- Successfully rebooted digital literacy program in partnership with the Tuolumne County Library.
- Digital literacy program expanded from trial program in Tuolumne County to include new classes in Calaveras and Amador counties, partnering with Calaveras Health and Human Services and Amador County Unified School District Adult Education. Expected to expand to Mariposa and Alpine counties in early 2020.
- Developed protocol for ATCAA staff to be able to assist low-income residents in signing up for low-income programs from internet service providers in the region.
- Extensive outreach to low income area residents.
- Increased partnership with local internet service providers to increase awareness of low-income options, improve digital literacy, and increased community engagement with broadband.
- Partnered with Tuolumne County Economic Development Department to develop and sponsor the 2020 Central Sierra Broadband Conference.



ATCAA Tax Assistance Program

Amador and Tuolumne County

HELPING PEOPLE, CHANGING LIVES

VITA (Volunteer Income Tax Assistance)

ATCAA runs a free IRS Volunteer Income Tax Assistance (VITA) program and operates VITA sites in both Jackson and Sonora.

Tax preparation and filing is provided by volunteers who are certified by the IRS to provide tax counseling and preparation services, many of whom have accounting backgrounds in their professional lives. This service is offered to residents who have a simple return, make under \$54,000 per household and meet other criteria at no cost to the client.

In 2019, ATCAA provided free VITA tax services to 375 individuals. Additionally, 200 individuals received the EITC and/or the CalEITC credit putting a total of \$269,051 back into the hands of residents in our community.

In recent years, ATCAA has partnered with the United Way California Capital Region's VITA Coalition who helps fund the program. This has allowed ATCAA to benefit from the knowledge, experience, and resources of the Coalition including assisting with the training of staff, volunteers and providing equipment and supplies when needed.

VITA has also begun partnerships with local entities such as banks and other non-profit organizations to help expand the program's reach. Additionally, through the partnerships formed out of ATCAA's California Earned Income Tax Credit Education and Outreach grant, the tax program has been able to expand its services to include a convenient drop-off system and gain access to a fully equipped bus to provide free tax preparation and awareness events throughout the region.

CalEITC (California Earned Income Tax Credit Education and Outreach)

ATCAA has competed for and been awarded the CalEITC grant since it became available from the State. In 2019, it was awarded \$110,000 to engage with income-eligible rural residents about the credit and how they can claim it. In Amador and Tuolumne counties alone, over \$750,000 in CalEITC funds were received by those who need it most.

The Earned Income Tax Credit (EITC) is widely recognized as one of the nation's most powerful resources for improving the economic stability of low-to-moderate income individuals and families. The California EITC (CalEITC) and its federal counterpart provide refundable cashback credits to qualifying working Californians when they file their tax return.

Whether under the federal or state program, EITC delivers a much-needed income boost to those struggling to make ends meet, helping people meet basic needs, while at the same time encouraging work.

In 2015, California established the first-ever CalEITC to extend a new cash **back** credit to the poorest working families in the state. In 2019, Governor Gavin Newsom expanded CalEITC to further assist families facing poverty. California has more than doubled its investment in CalEITC. Wage-earners who earn less than \$30,000 regardless of whether or not they have children are now eligible. Plus, the addition of the new Young Child Tax Credit (YCTC) means that qualifying families with children under the age of six can earn an additional \$1,000.

The creation and expansion of CalEITC, when combined with the federal EITC, increases the potential value of tax credits available for low-income families to up to \$8,000.



Community Services Block Grant Amador and Tuolumne County HELPING PEOPLE, CHANGING LIVES



Our Community Services Block Grant (CSBG), administered by the states, provides core funding to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient. CSBG is a federal, anti-poverty block grant which funds the operations of a state-administered network of local agencies. ATCAA is part of this important network and continually complies with the CSBG Organizational Standards: a comprehensive set of standards developed to outline the way in which business is to be conducted. The purpose of the organizational standards is to ensure that all agencies have appropriate organizational capacity, in both critical financial and administrative areas, as well as areas of unique importance to the mission of the Community Action Network.

ATCAA has a long history of successfully developing and sustaining a broad range of exemplary community services and has been a lead, and often primary, community provider for the local programs that address poverty in both Amador and Tuolumne counties. The agency by design and Federal, State and local recognition, is a broad-based community organization -- its board of directors, by mandate, includes equal tripartite representation from the low income community, local public sector, and private sector stakeholders. This structure is unique to Community Action Agencies as it's intent is to bring together leaders from each of these sectors to collaborate on responses tailored to local needs.

By virtue of its receipt of CSBG funding and consequently, the governance of the entire agency by the tripartite board, all activities fall under the CSBG umbrella. These activities are represented within this report and in our biennial Community Action Plan (CAP): a plan that identifies and assesses poverty related needs and resources in the community, based on feedback from local partner, low-income, and the general public, and establishes a detailed plan, goals and priorities for delivering those services to individuals and families most affected by poverty, aiding their transition into self-sufficiency.

ATCAA gratefully acknowledges the support of federal, state and local partner agencies such as other non-profit organizations, schools, faith based groups and private companies, as well as all staff and volunteers who are focused on helping poor and disadvantaged individuals and families in our communities.

2019 CSBG Annual Report

Submitted to CSD
3/4/2020

Accepted by CSD
4/13/2020

Agency Narratives

Agency Management Accomplishments, Innovative Solutions Highlights, and Continuous Improvement Examples

B.5. CSBG Eligible Entity Management Accomplishments: Describe up to three notable management accomplishments achieved by the agency during the reporting year (2019). Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

Accomplishment

1. ATCAA Board of Directors CSBG Training

ATCAA's Board of Director's had not had CSBG training in quite a number of years and the concept of Needs Assessments, Strategic Plans and CSBG Annual Reports was foreign to some board members.

ATCAA Executive Director subcontracted to the founder of ATCAA's JPA to provide overview training of key aspects of CSBG, The training was provided to ATCAA Board of Director's and staff leadership. The training was held in 3 sessions; one session of 2 two-hour training sessions and two 3-hour sessions. The training covered the following key areas;

- CSBG Tripartite Boards policy guide (OCS IM 82)
- CSBG Organizational Standards (OCS IM 138)
- CSBG Reorganization of CSBG T/TA Resources (OCS IM 123)
- CSBG Training and Technical Assistance Strategy (OCS IM 151)

Among other benefits, this training provided an outline of why and how CSBG framed strategic planning is done, what makes a good strategic plan and why effective Board led strategic planning is essential to organizational performance. The training also provided an outline of why and how CSBG framed Financial Operations and Oversight and HR is done, and why effective Board oversight and executive management is essential to organizational performance.

Though the training was completed in 2019, Board participation in our agency's Strategic Plan will be implemented in 2020. With knowledgeable input from Staff leadership and Board members will further enhance our already effective services and strategies.

B.6. Innovative Solutions Highlights: Provide up to three examples of ways in which the agency addressed a cause or condition of poverty in the community using an innovative or creative approach. Provide the agency name, local partners involved, outcomes, and specific information on how CSBG funds were used to support implementation. Please include all of the following information in your description - program name, CSBG service category, description of program (capacity, duration, targeted population, etc.), how was the agency's approach innovative or creative? (please be specific), outcomes achieved (include the number of people enrolled and areas affected), how were CSBG funds used? (please be specific) and what local partners were involved and how did each contribute to the program?

Highlight

1. 2016 Water Energy Grant

Amador Tuolumne Community Action Agency (ATCAA) performs Water Conservation Services in the Tuolumne-Stanislaus watershed. In 2019, our agency also implemented water conservation measures in the Upper Mokelumne River Watershed, though the later required innovative thinking and multi-county partnerships in order to implement.

The 2016 Water-Energy Grant application guidelines required applicants to either 1) implement water saving measures in “Disadvantaged Communities” (DAC’s), or 2) allow people’ living in DAC’s to expend 80% of the budgeted labor implementing the measures. CSBG funds were used to help research the grant application criteria and perform the grant writing.

Since the grant guidelines excluded our three county service area as having a DAC, we pursued a partnership with Central Valley Opportunity Center to have their weatherization crew, who lived in designated DACs perform the work in our tri-county area.

Through the 3rd quarter of 2019, we have implemented an estimated water saving of >8,300,000 gallons, 236 metric tons of CO2 emissions of greenhouse gas and 10’s of thousands of KWH savings on more than 160 homes over the 10 year life of the implemented measures. These saving equate to cost reductions in low-income homes by reducing their energy burden costs.

I.5. State and CSBG Eligible Entity Continuous Improvement: Provide up to three examples of changes made by the agency to improve service delivery and enhance impact for individuals, families, and communities with low incomes based on their in-depth analysis of performance data.

Improvements

1. LIHEAP Priority Points Subcommittee

Though not completely implemented at the State level yet, ATCAA participated in a couple of subcommittees chaired by California Department of Community Services and Development (CSD) to implement a consistent state-wide approach to determining eligibility of LIHEAP clients.

Where LIHEAP service providers (LSP's) across the State used different criteria to determine the quantity of "priority points" each client scored (which determines a client's eligibility), a standard method was defined for all LSP's. The method mathematically normalizes Energy Burden points by region, accounting for greater heating costs in cold climates and greater cooling costs in warm/hot regions. The new method also awards greater points to vulnerable populations.

The advantage is a common method of determining who is eligible for energy assistance across the state. This method also identifies clients who are the most in need of support, which allows LSP's to provide services to those most in need when funding is limited.

2. Implementing a Homeless Management Information System (HMIS) for our Housing department.

The Central Sierra Continuum of Care (CoC) that ATCAA supports includes four counties; Amador, Calaveras, Tuolumne and Mariposa. In order to maintain demographic and service records provided to our clients across all four counties, ATCAA has hired an HMIS Coordinator who maintains the accuracy of all data entered into HMIS.

Since data is shared among the counties it streamlines the intake process and shortens time to services for our clients when they cross county lines. This data repository also supports our CSBG needs analysis which will provide insight into our 2020-2021 strategic plans.

Module 2

- CSBG Eligible Entity Expenditures, Capacity, and Resources

Section A: CSBG Expenditure

A.1.	CSBG Eligible Entity Reporting Period	Date Range
	Reporting Period	1/1/2019 - 12/31/2019
A.2.	CSBG Expenditures Domains	CSBG Funds
A.2a.	Employment	\$2,489.00
A.2b.	Education and Cognitive Development	\$91,969.00
A.2c.	Income, Infrastructure, and Asset Building	\$10,118.00
A.2d.	Housing	\$36,746.00
A.2e.	Health and Social/ Behavioral Development(includes nutrition)	\$7,007.00
A.2f.	Civic Engagement and Community Involvement	\$36,464.00
A.2g.	Services Supporting Multiple Domains	\$0.00
A.2h.	Linkages(e.g. partnerships that support multiple domains)	\$29,066.00
A.2i.	Agency Capacity Building(detailed below in Table C)	\$29,430.00
A.2j.	Other(e.g. emergency management / disaster relief)	\$47,424.00
A.2k.	Total CSBG Expenditures (auto-calculated)	\$290,713.00
A.3.	Of the CSBG funds reported above, report the total amount used for Administration. For more information on what qualifies as Administration, refer to IM37.	\$137,500.00
A.4.	Details on Agency Capacity Building Activities Funded by CSBG:	Selected
1.	Please identify which activities were funded by CSBG as reported under A.2i Agency Capacity in Table A.2.	
	Community Needs Assessment	X
	Data Management & Reporting	X
	Strategic Planning	
	Training & Technical Assistance	X
	Other*	
	*Below please specify Other Activities funded by CSBG under Agency Capacity:	

Section B: Agency Capacity Building

B.1.	CSBG Eligible Entity Reporting Period	Date Range
	Reporting Period	1/1/2019 - 12/31/2019
B.2.	Hours of Agency Capacity Building	Hours
B.2a.	Hours of Board Members in capacity building activities	113

B.2b.	Hours of Agency Staff in capacity building activities	6107
B.3.	Volunteer Hours	Hours
B.3a.	Total number of volunteer hours donated to the agency	20378
B.3a.1.	Of the above, the total number of volunteer hours donated by individuals with low incomes	5130
B.4.	The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	Number
B.4a.	Number of Nationally Certified ROMA Trainers	0
B.4b.	Number of Nationally Certified ROMA Implementers	2
B.4c.	Number of Certified Community Action Professionals(CCAP)	0
B.4d.	Number of Staff with a child development certification	1
B.4e.	Number of Staff with a family development certification	5
B.4f.	Number of Pathways Reviewers	0
B.4g.	Number of Staff with Home Energy Professional Certifications	7
B.4g.1.	Number of Energy Auditors	0
B.4g.2.	Number of Retrofit Installer Technicians	0
B.4g.3.	Number of Crew Leaders	0
B.4g.4.	Number of Quality Control Inspectors(QCI)	1
B.4h.	Number of LEED Risk Certified assessors	2
B.4i.	Number of Building Performance Institute(BPI) certified professionals	0
B.4j.	Number of Classroom Assessment Scoring System(CLASS) certified professionals	6
B.4k.	Number of Certified Housing Quality Standards(HQS) Inspectors	0
B.4l.	Number of American Institute of Certified Planners(AICP)	0
B.4m.	Other (Please specify others below):	
	Food Handling Licenses	7
	Early/Head Start Teacher Permits	9
	Forklift Certifications	40
	Child Development Associate (CDA)	4
	Parent Child Interactive Therapy Certificate (PCIT)	1
	Certified Lead Based Paint and Mold Certifications	8
	Volunteer Income Tax Assistance/Tax Counseling for the Elderly Certification (VITA/TCE)	6
	Philips Lifeline Education and Training Certificate	1
	Environmental Hazards Certificate	3
	OSHA 10 occupational safety and health cert	3
	Lead Renovator Certificate	1
	Notary Public State of California	1
B.5.	Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes:	Number
B.5a.	Non-Profit	42
B.5b.	Faith Based	19

B.5c.	Local Government	36
B.5d.	State Government	13
B.5e.	Federal Government	4
B.5f.	For-Profit Business or Corporation	6
B.5g.	Consortiums / Collaborations	25
B.5h.	School Districts	22
B.5i.	Institutions of Post-Secondary Education/ Training	6
B.5j.	Financial / Banking Institutions	3
B.5k.	Health Service Organizations	14
B.5l.	Statewide Associations or Collaborations	10

Section C: Allocated Resources

C.1.	CSBG Eligible Entity Reporting Period	Date Range
	Reporting Period	1/1/2019 - 12/31/2019
C.2.	Amount of FY 2019 CSBG allocated to reporting entity	Amount
	Amount	\$291,283.00
C.3.	Federal Resources Allocated (Other than CSBG)	Amount
C.3a.	Weatherization (DOE) (include oil overcharge \$\$)	\$41,884.00
C.3b.	Health and Human Services (HHS)	
C.3b.1.	LIHEAP - Fuel Assistance (include oil overcharge \$\$)	\$707,324.00
C.3b.2.	LIHEAP - Weatherization (include oil overcharge \$\$)	\$400,307.00
C.3b.3.	Head Start	\$1,859,123.00
C.3b.4.	Early Head Start	\$1,381,937.00
C.3b.5.	Older Americans Act	\$0.00
C.3b.6.	Social Services Block Grant (SSBG)	\$0.00
C.3b.7.	Medicare/Medicaid	\$2,213.00
C.3b.8.	Assets for Independence (AFI)	\$0.00
C.3b.9.	Temporary Assistance for Needy Families (TANF)	\$0.00
C.3b.10.	Child Care Development Block Grant (CCDBG)	\$0.00
C.3b.11.	Community Economic Development (CED)	\$0.00
C.3b.12.	Other HHS Resources (Please specify others below):	
	Welfare to Work	\$10,553.00
C.3b.13.	Total Other HHS Resources	\$10,553.00
C.3c.	Department of Agriculture (USDA)	
C.3c.1.	Special Supplemental Nutrition for Women, Infants, and Children (WIC)	\$0.00
C.3c.2.	All USDA Non-Food programs (e.g. rural development)	\$0.00
C.3c.3.	All other USDA Food programs	\$276,641.00
C.3d.	Department of Housing and Urban Development (HUD)	

C.3d.1.	Community Development Block Grant (CDBG) - Federal, State, and Local	\$157,026.00
C.3d.2.	Section 8	\$0.00
C.3d.3.	Section 202	\$0.00
C.3d.4.	Home Tenant-Based Rental Assistance (HOME TBRA)	\$0.00
C.3d.5.	HOPE for Homeowners Program (H4H)	\$0.00
C.3d.6.	Emergency Solutions Grant (ESG)	\$537,494.00
C.3d.7.	Continuum of Care (CoC)	\$158,565.00
C.3d.8.	All other HUD programs, including homeless programs	\$0.00
C.3e.	Department of Labor (DOL)	
C.3e.1.	Workforce Innovation and Opportunity Act (WIOA) *previously WIA	\$0.00
C.3e.2.	Other DOL Employment and Training programs	\$0.00
C.3e.3.	All other DOL programs	\$0.00
C.3f.	Corporation for National and Community Service (CNCS) programs	\$0.00
C.3g.	Federal Emergency Management Agency (FEMA)	\$42,784.00
C.3h.	Department of Transportation	\$0.00
C.3i.	Department of Education	\$0.00
C.3j.	Department of Justice	\$0.00
C.3k.	Department of Treasury	\$0.00
C.3l.	Other Federal Resources (Please specify others below):	
	Child Abuse Treatment Program	\$189,041.00
C.3m.	Total Other Federal Resources (auto-calculated)	\$189,041.00
C.3n.	Total: Non-CSBG Federal Resources Allocated (auto-calculated)	\$5,764,892.00
C.4.	State Resources Allocated	Amount
C.4a.	State appropriated funds used for the same purpose as Federal CSBG funds	\$112,973.00
C.4b.	State Housing and Homeless programs (include housing tax credits)	\$933,477.00
C.4c.	State Nutrition programs	\$0.00
C.4d.	State Early Childhood Programs (e.g. Head Start, Day Care)	\$0.00
C.4e.	State Energy programs	\$0.00
C.4f.	State Health programs	\$0.00
C.4g.	State Youth Development programs	\$68,502.00
C.4h.	State Employment and Training programs	\$0.00
C.4i.	State Senior programs	\$0.00
C.4j.	State Transportation programs	\$0.00
C.4k.	State Education programs	\$472,837.00
C.4l.	State Community, Rural and Economic Development programs	\$337,561.00
C.4m.	State Family Development programs	\$222,319.00
C.4n.	Other State Resources (Please specify others below):	
C.4o.	Total Other State Resources (auto-calculated)	\$0.00
C.4p.	Total: State Resources Allocated (auto-calculated)	\$2,147,669.00
C.4q.	If any of these resources were also reported under Item 15 (Federal Resources), please estimate the amount.	\$0.00
C.5.	Local Resources Allocated	Amount

C.5a.	Amount of unrestricted funds appropriated by local government	\$0.00
C.5b.	Amount of restricted funds appropriated by local government	\$0.00
C.5c.	Value of Contract Services	\$0.00
C.5d.	Value of in-kind goods/services received from local government	\$0.00
C.5e.	Total: Local Resources Allocated (auto-calculated)	\$0.00
C.5f.	If any of these resources were also reported under Item 15 (Federal Resources), please estimate the amount.	\$0.00
C.6.	Private Sector Resources Allocated	Amount
C.6a.	Funds from foundations, corporations, United Way, other nonprofits	\$84,775.00
C.6b.	Other donated funds	\$330,805.00
C.6c.	Value of other donated items, food, clothing, furniture, etc.	\$1,032,241.00
C.6d.	Value of in-kind services received from businesses	\$303,825.00
C.6e.	Payments by clients for services	\$104,870.00
C.6f.	Payments by private entities for goods or services for low income clients or communities	\$0.00
C.6g.	Total: Private Sector Resources Allocated (auto-calculated)	\$1,856,516.00
C.6h.	If any of these resources were also reported under Item 15, 17, or 20 (Federal, State or Local Resources), please estimate the amount.	\$0.00
C7/C8	Total Resources Allocated	Amount
C.7.	Total Non-CSBG Resources Allocated: (Federal, State, Local & Private)	\$9,769,077.00
C.8.	Total Resources in CSBG Eligible Entity (including CSBG)	\$10,060,360.00

Module 4 • Individual and Family Level

Section A: Individual and Family National Performance Indicators (FNPI)...Outcomes

Employment Indicators	I.) Number of Participants Served	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
FNPI 1a. The number of unemployed youth who obtained employment to gain skills or income.	43	29	29	67.4	100.0
FNPI 1b. The number of unemployed adults who obtained employment (up to a living wage)	117	93	66	56.4	71.0
FNPI 1c. The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	117	76	66	56.4	86.8
FNPI 1d. The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	117	83	66	56.4	79.5
FNPI 1e. The number of unemployed adults who obtained employment (with a living wage or higher).	117	93	66	56.4	71.0
FNPI 1f. The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	117	67	65	55.6	97.0
FNPI 1g. The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	117	67	65	55.6	97.0
FNPI 1h. The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	59	32	39	66.1	121.9

FNPI 1h.1. The number of employed participants who Increased income from employment through wage or salary amount increase.	43	10	23	53.5	230.0
FNPI 1h.2. The number of employed participants who increased income from employment through hours worked increase.	59	32	37	62.7	115.6
FNPI 1h.3. The number of employed participants who increased benefits related to employment.	0	0	0	0.0	0.0
FNPI 1z. The number of individuals or households: (please specify)	0	0	0	0.0	0.0
FNPI 1z. Number of employed individuals at risk of losing employment who maintained employment as a result of CAA interventions	0	0	0	0.0	0.0
FNPI 1z. Number of youth who maintained employment for 90 days	0	0	0	0.0	0.0

Education and Cognitive Development Indicators	I.) Number of Participants Served	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
FNPI 2a. The number of children (0 to 5) who demonstrated improved emergent literacy skills.	283	200	161	56.9	80.5
FNPI 2b. The number of children (0 to 5) who demonstrated skills for school readiness.	283	210	162	57.2	77.1
FNPI 2c. The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).					
FNPI 2c.1. Early Childhood Education (ages 0-5)	283	200	156	55.1	78.0
FNPI 2c.2. 1st grade-8th grade	80	68	68	85.0	100.0
FNPI 2c.3. 9th grade-12th grade	63	27	63	100.0	233.3
FNPI 2d. The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total).					
FNPI 2d.1. Ages 0-5 in Early Childhood Education	0	0	0	0.0	0.0
FNPI 2d.2. 1st grade-8th grade	80	60	60	75.0	100.0

FNPI 2d.3. 9th grade-12th grade	0	0	0	0.0	0.0
FNPI 2e. The number of parents/caregivers who improved their home environments.	217	187	197	90.8	105.3
FNPI 2f. The number of adults who demonstrated improved basic education.	30	18	22	73.3	122.2
FNPI 2g. The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	12	3	4	33.3	133.3
FNPI 2h. The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	8	2	4	50.0	200.0
FNPI 2i. The number of individuals who obtained an Associate's degree.	8	1	0	0.0	0.0
FNPI 2j. The number of individuals who obtained a Bachelor's degree	0	0	0	0.0	0.0
FNPI 2z. The number of individuals or households: (please specify)	0	0	0	0.0	0.0
FNPI 2z. Number of individuals who obtained and moved from a high school diploma and/or equivalent to post-secondary education (of any kind).	0	0	0	0.0	0.0
Income, Infrastructure, and Asset Building Indicators	I.) Number of Participants Served	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
FNPI 3a. The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	889	393	889	100.0	226.2
FNPI 3b. The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	732	325	645	88.1	198.5
FNPI 3c. The number of individuals who opened a savings account or IDA.	0	0	0	0.0	0.0
FNPI 3d. The number of individuals who increased their savings.	10	8	1	10.0	12.5
FNPI 3e. The number of individuals who used their savings to purchase an asset.	0	0	0	0.0	0.0
FNPI 3e.1. the number of individuals who purchased a home.	0	0	0	0.0	0.0
FNPI 3f. The number of individuals who improved their credit scores.	39	9	15	38.5	166.7

FNPI 3g. The number of individuals who increased their net worth.	10	8	8	80.0	100.0
FNPI 3h. The number of individuals engaged with the Community Action Agency who report improved financial well-being.	262	260	262	100.0	100.8
FNPI 3z. The number of individuals or households: (please specify)	0	0	0	0.0	0.0
FNPI 3z. Number of individuals who started their own business.	0	0	0	0.0	0.0
FNPI 3z. Number of individuals who maintained their own business for 180 days.	0	0	0	0.0	0.0
FNPI 3z. Number of individuals who increased their income from a non-employment source.	0	0	0	0.0	0.0
FNPI 3z. Number of individuals who reduced their reliance on public subsidies.	0	0	0	0.0	0.0
FNPI 3z. Number of individuals who reduced debt.	0	0	0	0.0	0.0
Housing Indicators	I.) Number of Participants Served	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
FNPI 4a. The number of households experiencing homelessness who obtained safe temporary shelter.	471	452	471	100.0	104.2
FNPI 4b. The number of households who obtained safe and affordable housing.	556	459	512	92.1	111.5
FNPI 4c. The number of households who maintained safe and affordable housing for 90 days.	463	436	463	100.0	106.2
FNPI 4d. The number of households who maintained safe and affordable housing for 180 days.	156	156	156	100.0	100.0
FNPI 4e. The number of households who avoided eviction.	26	26	26	100.0	100.0
FNPI 4f. The number of households who avoided foreclosure.	0	0	0	0.0	0.0
FNPI 4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).	308	244	299	97.1	122.5

FNPI 4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes.	459	425	448	97.6	105.4
FNPI 4z. The number of individuals or households: (please specify)	0	0	0	0.0	0.0
FNPI 4z. Number of individuals who improved physical access in their living space (wheel chair ramps, grab bars, etc.).	0	0	0	0.0	0.0
FNPI 4z. Number of individuals who avoided a utility shut-off.	0	0	0	0.0	0.0
FNPI 4z. Number of individuals who obtained utilities.	0	0	0	0.0	0.0
FNPI 4z. Number of individuals whose energy service was restored after disconnection.	0	0	0	0.0	0.0
FNPI 4z. Number of individuals whose inoperable home energy equipment was repaired or replaced.	0	0	0	0.0	0.0
Health and Social/Behavioral Development (includes nutrition) Indicators	I.) Number of Participants Served	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
FNPI 5a. The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	509	213	219	43.0	102.8
FNPI 5b. The number of individuals who demonstrated improved physical health and well-being.	246	133	184	74.8	138.3
FNPI 5c. The number of individuals who demonstrated improved mental and behavioral health and well-being.	263	156	250	95.1	160.3
FNPI 5d. The number of individuals who improved skills related to the adult role of parents/ caregivers.	261	115	202	77.4	175.7
FNPI 5e. The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	133	60	60	45.1	100.0
FNPI 5f. The number of seniors (65+) who maintained an independent living situation.	277	252	277	100.0	109.9
FNPI 5g. The number of individuals with disabilities who maintained an independent living situation.	62	57	62	100.0	108.8

FNPI 5h. The number of individuals with chronic illness who maintained an independent living situation.	272	247	272	100.0	110.1
FNPI 5i. The number of individuals with no recidivating event for six months.					
FNPI 5i.1. Youth (ages 14-17)	0	0	0	0.0	0.0
FNPI 5i.2. Adults (ages 18+)	0	0	0	0.0	0.0
FNPI 5z. The number of individuals or households: (please specify)	0	0	0	0.0	0.0
FNPI 5z. Number of individuals who reported a better sense of food security.	0	0	0	0.0	0.0
FNPI 5z. Number of individuals who increased social inclusion.	0	0	0	0.0	0.0
FNPI 5z. Number of individuals whose lives were saved by opioid overdose reversals.	0	0	0	0.0	0.0
FNPI 5z. Number of individuals who obtained health insurance.	0	0	0	0.0	0.0
FNPI 5z. Number of individuals who discontinued drug/alcohol use.	0	0	0	0.0	0.0
FNPI 5z. Number of individuals who remained drug/alcohol free for 90 days.	0	0	0	0.0	0.0
FNPI 5z. Number of individuals who remained drug/alcohol free for 180 days.	0	0	0	0.0	0.0
FNPI 5z. Number of individuals who secured emergency protection from physical and/or emotional abuse.	0	0	0	0.0	0.0
FNPI 5z. Number of individuals with increased safety from domestic abuse in their homes.	0	0	0	0.0	0.0
Civic Engagement and Community Involvement Indicators	I.) Number of Participants Served	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
FNPI 6a. The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	79	53	60	75.9	113.2
FNPI 6a.1. The number of Community Action program participants who improved their leadership skills.	52	37	44	84.6	118.9
FNPI 6a.2. The number of Community Action program participants who improved their social networks.	32	24	32	100.0	133.3

FNPI 6a.3. The number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	23	23	23	100.0	100.0
FNPI 6z. The number of individuals or households: (please specify)	0	0	0	0.0	0.0
Services Supporting Multiple Domains Indicators	I.) Number of Participants Served	II.) Target	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
FNPI 7a. The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.	2349	1770	1938	82.5	109.5
FNPI 7z. The number of individuals or households: (please specify)	0	0	0	0.0	0.0
FNPI 7z. Number of individuals who received bundled services and achieved one or more outcomes.	0	0	0	0.0	0.0
FNPI 7z. Number of households for whom both adult and child outcomes were observed and documented.	0	0	0	0.0	0.0
FNPI 7z. Number of individuals who transitioned out of poverty.	0	0	0	0.0	0.0

Section B: Individual and Family Level Services

Employment Services	Unduplicated Number of Individuals Served
SRV 1a. Vocational Training	5
SRV 1b. On the Job and other Work Experience	22
SRV 1c. Youth Summer Work Placements	0
SRV 1d. Apprenticeship/Internship	0
SRV 1e. Self-Employment Skills Training	0
SRV 1f. Job Readiness Training	5
SRV 1g. Workshops	0
SRV 1h. Coaching	0
SRV 1i. Coaching	0
SRV 1j. Resume Development	41
SRV 1k. Interview Skills Training	20
SRV 1l. Job Referrals	95

SRV 1m. Job Placements	15
SRV 1n. Pre-employment physicals, background checks, etc.	0
SRV 1o. Coaching	0
SRV 1p. Interactions with employers	0
SRV 1q. Employment Supplies	18
Education and Cognitive Development Services	Unduplicated Number of Individuals Served
SRV 2a. Early Head Start	215
SRV 2b. Head Start	247
SRV 2c. Other Early Childhood (0 5 yr. old) Education	0
SRV 2d. K-12 Education	0
SRV 2e. K-12 Support Services	136
SRV 2f. Financial Literacy Education	41
SRV 2g. Literacy/English Language Education	43
SRV 2h. College Readiness Preparation/Support	2
SRV 2i. Other Post-Secondary Preparation	0
SRV 2j. Other Post-Secondary Support	0
SRV 2k. School Supplies	0
SRV 2l. Before and After School Activities	0
SRV 2m. Summer Youth Recreational Activities	0
SRV 2n. Summer Education Programs	87
SRV 2o. Behavior Improvement Programs (attitude, self-esteem, Dress for Success, etc.)	0
SRV 2p. Mentoring	5
SRV 2q. Leadership Training	53
SRV 2r. Adult Literacy Classes	0
SRV 2s. English Language Classes	5
SRV 2t. Basic Education Classes	9
SRV 2u. High School Equivalency Classes	4
SRV 2v. Leadership Training	0
SRV 2w. Parenting Supports (may be a part of the early childhood programs identified above)	106
SRV 2x. Applied Technology Classes	18
SRV 2y. Post-Secondary Education Preparation	0
SRV 2z. Financial Literacy Education	320
SRV 2aa. College applications, text books, computers, etc.	0
SRV 2bb. Scholarships	0
SRV 2cc. Home Visits	317
Income, Infrastructure, and Asset Building Services	Unduplicated Number of Individuals Served
SRV 3a. Financial Capability Skills Training	2
SRV 3b. Financial Coaching/Counseling	0

SRV 3c. Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	0
SRV 3d. First time Homebuyer Counseling	0
SRV 3e. Foreclosure Prevention Counseling	0
SRV 3f. Small Business Start Up and Development Counseling Sessions/Classes	0
SRV 3g. Child Support Payments	14
SRV 3h. Health Insurance	231
SRV 3i. Social Security/SSI Payments	27
SRV 3j. Veteran's Benefits	4
SRV 3k. TANF Benefits	45
SRV 3l. SNAP Benefits	100
SRV 3m. Saving Accounts/IDAs and other asset building accounts	5
SRV 3n. Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0
SRV 3o. VITA, EITC, or Other Tax Preparation programs	375
SRV 3p. Micro loans	0
SRV 3q. Business incubator/business development loans	0
Housing Services	Unduplicated Number of Individuals Served
SRV 4a. Financial Capability Skill Training	0
SRV 4b. Financial Coaching/Counseling	0
SRV 4c. Rent Payments (includes Emergency Rent Payments)	377
SRV 4d. Deposit Payments	98
SRV 4e. Mortgage Payments (includes Emergency Mortgage Payments)	0
SRV 4f. Eviction Counseling	90
SRV 4g. Landlord/Tenant Mediations	314
SRV 4h. Landlord/Tenant Rights Education	100
SRV 4i. Utility Payments (LIHEAP includes Emergency Utility Payments)	3899
SRV 4j. Utility Deposits	1
SRV 4k. Utility Arrears Payments	1
SRV 4l. Level Billing Assistance	57
SRV 4m. Temporary Housing Placement (includes Emergency Shelters)	269
SRV 4n. Transitional Housing Placements	17
SRV 4o. Permanent Housing Placements	224
SRV 4p. Rental Counseling	0
SRV 4q. Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	0
SRV 4r. Independent living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	0
SRV 4s. Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	298

SRV 4t. Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	508
Health and Social/Behavioral Development (includes nutrition) Services	Unduplicated Number of Individuals Served
SRV 5a. Immunizations	80
SRV 5b. Physicals	789
SRV 5c. Developmental Delay Screening	462
SRV 5d. Vision Screening	462
SRV 5e. Prescription Payments	0
SRV 5f. Doctor Visit Payments	0
SRV 5g. Maternal/Child Health	13
SRV 5h. Nursing Care Sessions	0
SRV 5i. In Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	0
SRV 5j. Health Insurance Options Counseling	0
SRV 5k. Coaching Sessions	0
SRV 5l. Family Planning Classes	0
SRV 5m. Contraceptives	0
SRV 5n. STI/HIV Prevention Counseling Sessions	0
SRV 5o. STI/HIV Screenings	0
SRV 5p. Wellness Classes (stress reduction, medication management, mindfulness, etc.)	400
SRV 5q. Exercise/Fitness	0
SRV 5r. Detoxification Sessions	0
SRV 5s. Substance Abuse Screenings	177
SRV 5t. Substance Abuse Counseling	0
SRV 5u. Mental Health Assessments	368
SRV 5v. Mental Health Counseling	36
SRV 5w. Crisis Response/Call In Responses	9287
SRV 5x. Domestic Violence Programs	0
SRV 5y. Substance Abuse Support Group Meetings	104
SRV 5z. Domestic Violence Support Group Meetings	0
SRV 5aa. Mental Health Support Group Meeting	67
SRV 5bb. Adult Dental Screening/Exams	0
SRV 5cc. Adult Dental Services (including Emergency Dental Procedures)	0
SRV 5dd. Child Dental Screenings/Exams	368
SRV 5ee. Child Dental Services (including Emergency Dental Procedures)	0
SRV 5ff. Skills Classes (Gardening, Cooking, Nutrition)	50
SRV 5gg. Community Gardening Activities	0
SRV 5hh. Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	0
SRV 5ii. Prepared Meals	0

SRV 5jj. Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	157058
SRV 5kk. Family Mentoring Sessions	0
SRV 5ll. Life Skills Coaching Sessions	0
SRV 5mm. Parenting Classes	98
SRV 5nn. Kits/boxes	0
SRV 5oo. Hygiene Facility Utilizations (e.g. showers, toilets, sinks	0
Civic Engagement and Community Involvement Services	Unduplicated Number of Individuals Served
SRV 6a. Voter Education and Access	0
SRV 6b. Leadership Training	0
SRV 6c. Tripartite Board Membership	0
SRV 6d. Citizenship Classes	0
SRV 6e. Getting Ahead Classes	0
SRV 6f. Volunteer Training	459
Services Supporting Multiple Domains Services	Unduplicated Number of Individuals Served
SRV 7a. Case Management	849
SRV 7b. Eligibility Determinations	3423
SRV 7c. Referrals	511
SRV 7d. Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair, including emergency services)	289
SRV 7e. Child Care subsidies	0
SRV 7f. Child Care payments	0
SRV 7g. Day Centers	0
SRV 7h. Birth Certificate	11
SRV 7i. Social Security Card	7
SRV 7j. Driver's License	14
SRV 7k. Criminal Record Expungements	0
SRV 7l. Immigration Support Services (relocation, food, clothing)	0
SRV 7m. Legal Assistance	0
SRV 7n. Emergency Clothing Assistance	119
SRV 7o. Mediation/Customer Advocacy Interventions	258

Section C: All Characteristics Report

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained		Total	
Total		7857	
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained		Total	
Total		3567	
C. INDIVIDUAL LEVEL CHARACTERISTICS			
1. Gender		Number of Individuals	
a. Male		2567	
b. Female		3570	
c. Other		2	
d. Unknown/not reported		1718	
e. Total		7857	
2. Age		Number of Individuals	
a. 0-5		1099	
b. 6-13		1094	
c. 14-17		402	
d. 18-24		457	
e. 25-44		1651	
f. 45-54		543	
g. 55-59		385	
h. 60-64		381	
i. 65-74		562	
j. 75 +		577	
k. Unknown / not reported		706	
l. Total		7857	
3. Education Levels		Number of Individuals ages 14-24	Number of Individuals ages 25+
a. Grades 0-8		55	72
b. Grades 9-12/Non-Graduate		300	480
c. High School Graduate/ Equivalency Diploma		183	1124
d. 12 grade + Some Post-Secondary		116	1108

e. 2 or 4 years College Graduate	5	467
f. Graduate of other post-secondary school	2	67
g. Unknown/not reported	198	781
h. Total	859	4099

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	1

5. Health	Number of Individuals Yes	Number of Individuals No	Number of Individuals Unknown
a. Disabling Condition	1808	4782	1267
b. Health Insurance *	5538	435	1884

c. Health Insurance Sources	Number of Individuals
c.1. Medicaid	2251
c.2. Medicare	868
c.3. State Children's Health Insurance Program	109
c.4. State Health Insurance for Adults	147
c.5. Military Health Care	34
c.6. Direct Purchase	30
c.7. Employment Based	246
c.8. Unknown/not reported	1853
c.9. Total	5538

6. Ethnicity	Number of Individuals
a.1. Hispanic, Latino or Spanish Origins	1068
a.2. Not Hispanic, Latino or Spanish Origins	5623
a.3. Unknown/not reported	1166
a.4. Total	7857

6. Race	Number of Individuals
b.1. American Indian or Alaska Native	349
b.2. Asian	29
b.3. Black or African American	86
b.4. Native Hawaiian and Other Pacific Islander	45
b.5. White	5552
b.6. Other	215
b.7. Multi-race (two or more of the above)	363
b.8. Unknown/not reported	1218
b.9. Total	7857

7. Military Status	Number of Individuals
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a. Veteran	177
b. Active Military	1
c. Unknown/not reported	0
d. Total	178
8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full Time	277
b. Employed Part Time	268
c. Migrant Seasonal Farm Worker	1
d. Unemployed (Short Term, 6 months or less)	294
e. Unemployed (Long Term, more than 6 months)	411
f. Unemployed (Not in Labor Force)	715
g. Retired	697
h. Unknown/not reported	1893
i. Total	4556

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household Type	Number of Households
a. Single Person	1604
b. Two Adults NO Children	356
c. Single Parent Female	470
d. Single Parent Male	56
e. Two Parent Household	456
f. Non-related Adults with Children	12
g. Multigenerational Household	82
h. Other	47
i. Unknown/not reported	484
l. Total	3567
10. Household Size	Number of Households
a. Single Person	1604
b. Two	669
c. Three	418
d. Four	319
e. Five	184
f. Six or more	139
g. Unknown/not reported	234
h. Total	3567
11. Housing	Number of Households
a. Own	671
b. Rent	1092

c. Other permanent housing	17
d. Homeless	164
e. Other	44
f. Unknown/not reported	1579
g. Total	3567
12. Level of Household Income	Number of Households
a. Up to 50%	753
b. 51% to 75%	332
c. 76% to 100%	636
d. 101% to 125%	377
e. 126% to 150%	354
f. 151% to 175%	252
g. 176% to 200%	153
h. 201% to 250%	63
i. 250% and over	35
j. Unknown/not reported	612
k. Total	3567
13. Sources of Household Income	Number of Households
a. Income from Employment Only	2
b. Income from Employment and Other Income Source	0
c. Income from Employment, Other Income Source, and Non Cash Benefits	158
d. Income from Employment and Non-Cash Benefits	295
e. Other Income Source Only	7
f. Other Income Source and Non-Cash Benefits	1254
g. No Income	0
h. Non Cash Benefits Only	108
i. Unknown/not reported	1743
14. Other Income Source	Number of Households
a. TANF	151
b. Supplemental Security Income (SSI)	455
c. Social Security Disability Income (SSDI)	331
d. VA Service-Connected Disability Compensation	20
e. VA Non-Service Connected Disability Pension	4
f. Private Disability Insurance	4
g. Worker's Compensation	9
h. Retirement Income from Social Security	843
i. Pension	140
j. Child Support	76

k. Alimony or other Spousal Support	7
l. Unemployment Insurance	0
m. EITC	1
n. Other	0
o. Unknown/not reported	231
15. Non Cash Benefits	Number of Households
a. SNAP	163
b. WIC	17
c. LIHEAP	972
d. Housing Choice Voucher	17
e. Public Housing	6
f. Permanent Supportive Housing	7
g. HUD-VASH	13
h. Childcare Voucher	3
i. Affordable Care Act Subsidy	3
j. Other	4
k. Unknown/not reported	231

E. Number of Individuals Not Included in the Totals Above

a. Unduplicated number of INDIVIDUALS served in Program	Number of Individuals
Safe-Talk Suicide Prevention/Intro to PSP	333
Mental Health First Aid/Youth Mental Health First Aid	18
ASIST	49

ATCAA 2015-2020 Strategic Plan

There are several aspects of Community Action Agencies (CAA) that set them apart from the rest of the nonprofit world and the way in which strategic planning is approached is just one of those differences. As the hub of anti-poverty efforts in their communities, CAAs provide dozens of different programs and services to a wide range of demographic populations that can cover multiple counties and municipalities. Most nonprofits have a single focus where CAAs have a more complex system of programs and services. The need for accountability is essential for this complex system.

Unlike most nonprofits, CAAs must have a long-range strategy that fits all its moving parts into one coherent plan focused on the single mission of Community Action – to fight poverty. This is why strategic planning is mandated in the CSBG Reauthorization Act of 1998, through Organizational Standards and as part of the Community Action network's performance management system, ROMA (Results Oriented Management and Accountability).¹

Because of the establishment of CSBG Organizational Standards, Strategic Planning now has a greater importance in Community Action today. ATCAA understands the importance of strategic planning and managing long-term organizational change and growth. ATCAA's current 2015-2020 Strategic Plan focuses on four main goals and developed 6 strategies to achieve those goals.

Four Main Goals:

1. Provide responsive and sustainable community services
2. Sustain organizational effectiveness
3. Communicate and advocate for the needs of community residents
4. Support strategic decision making through planning, implementation, evaluation and resource prioritization

Six Strategies:

1. Strengthen systems for staff and volunteer support, specifically targeting:
 - a. Orientation and training
 - b. Performance evaluations and recognition
 - c. Improved communication and collaborative problem solving within and across programs and supervision levels
 - d. Succession planning
2. Increase programmatic and administrative efficiencies through automation and electronic media sharing
3. Enhance systems to address workplace and facility safety, emergencies, and disaster preparedness
4. ATCAA social media presence and community outreach will help our communities understand and support ATCAA's programs, mission and vision
5. Resources to enhance and revitalize ATCAA facilities, equipment and vehicles will be secured
6. Sustain and enhance ATCAA programs through resource development and best practices

Strategic Plan Achievements:

- ❖ Reimplementation of the Leadership Team improves the communication and collaborative problem solving within and across programs and supervisory levels (1)
- ❖ ATCAA provided crucial training to all board members and leadership staff specifically targeting the CSBG Organizational Standards (1)
- ❖ A clear succession plan was implemented (1)
- ❖ ATCAA Housing Resources hired a Homeless Management Information System (HMIS) Coordinator who maintains the accuracy of all data entered into HMIS. Since data is shared among the counties it streamlines the intake process and shortens time to services for our clients when they cross county lines. (1) (2)
- ❖ ATCAA's food bank inventory system has been improved and is now fully functional (2)
- ❖ ATCAA service centers have strong emergency systems in place; the new Jackson service center has been reviewed by qualified safety inspectors and suggestions for improvement have been implemented (3)
- ❖ ATCAA has established protocols with Program Directors for social media and program messaging information (4)
- ❖ ATCAA food bank has been renovated for greater food storage and distribution capabilities (5)
- ❖ ATCAA hired a Maintenance Manager to maintain Varley Place with inspection-driven long and short range maintenance plans to assure safe living conditions for all residents (5)
- ❖ ATCAA's Amador shelter has procured additional refrigeration and upgraded its current refrigeration for shelter clients (5)
- ❖ ATCAA now has three staff that have been trained in ROMA practices and principles bringing knowledge and guidance to staff and to increase and/or improve mission-driven services for ATCAA (6)
- ❖ ATCAA is a leader in the Central Sierra Continuum of Care (COC) and collaborates with housing leaders in all four COC counties and has been instrumental in securing growing and available housing funding (6)
- ❖ ATCAA has maintained its presence as a CSD grantee allowing the agency to expand partnerships on the local and state level, increase CalEITC Outreach, enhance agency-wide outreach and leverage funding from outside sources (6)

(1) Crocker, J. (2016). A Comprehensive Guide to Community Action Strategic Planning (pp. 14–14).