



AMADOR TUOLUMNE COMMUNITY ACTION AGENCY  
**BOARD OF DIRECTORS MEETING**  
**AGENDA**  
**October 9th 2020 | 10:30 a.m.**

**Zoom Video Conference**

**URL:** <https://us02web.zoom.us/j/89978886964?pwd=N04wTllyNEZWOW9lNVJxalhJSkYxdz09>

**Meeting ID:** 899 7888 6964

**Password:** 100920

**Phone Number:** +1 669 900 6833 US (San Jose)

**Teleconference Location:** 10590 Hwy 88 Jackson, CA 95642

**1. CALL TO ORDER:**

**2. ROLL CALL:**

ATCAA 2020 Board of Directors					
Lynn Morgan,	A PRI		Board Chairperson		
Walt Kruse,	T LIR		Board Vice-Chair		
Karl Rodefer,	T PUB		Board Secretary-Treasurer		
Amador			Tuolumne		
Frank Axe	PUB		Ryan Campbell	PUB	
Jeff Brown	PUB		Robin Gallegos	HSPC	
Joni Drake	LIR		Dana Reel	LIR	
Mary Pulskamp	LIR		Lloyd Schneider	PRI	
Linda Rianda	PUB		Colette Such	PUB	
Susan Ross	PRI				
Jim Wilmarth	PRI				

ATCAA Staff		
Joseph Bors	Executive Director	
Bruce Giudici	Fiscal Officer	
Rachel Leach	CSBG Coordinator	
Katelyn Peterson	Secretary to the Board	
Cheri Cunningham	Human Resources Manager	
Pat Ports	Family Resource Services Director	
Tonya Kraft	Lifeline Program Coordinator	
Kristy Moore	Communications Manager	
Patrick Kane	Central Sierra Connect	

Others Present:

3. **APPROVAL OF AGENDA:** Approval of agenda for this date, any and all off-agenda items must be approved by the Board (pursuant to Government Code 54954.2)
4. **PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.
5. **CONSENT AGENDA:** Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a board member(s).
  - 5.1. Board Minutes 8/14/2020 Pg. 4
  - 5.2. 2021 Board Meeting Dates. Pg. 12
6. **COMMITTEE REPORTS:**
  - 6.1. Finance Committee: Verbal Report of 10/9 Meeting
    - 6.1.1. Approval of Financial Reports (*Org Std 8.7*)
      1. Administrative Budget to Actual Pg. 13
      2. CSBG Budget to Actual Pg. 15
      3. ATCAA Balance Sheet Pg. 16
      4. ATCAA Revenue and Expenditure Report Pg. 17
      5. ATCAA Cash Flow-Overview Pg. 18
      6. ATCAA Cash Flow-Housing Pg. 19
      7. ATCAA Cash Flow-Food Bank Pg. 20
      8. ATCAA Cash Flow-Energy Pg. 21
      9. Housing Support Account - Tuolumne Properties and Varley Place Pg. 22
      10. Fiscal Officer Narrative- 8/2020 Pg. 23
    - 6.1.2. Approval of 2021 CSBG Budget (preliminary). Pg.26
  - 6.2. Nominating Committee: Has not met
  - 6.3. Internal Affairs Committee: Verbal Report of 10/5 meeting.
    - 6.3.1. Personnel Policy 5.1 Health Benefits. Pg.27
    - 6.3.2. Personnel Policy 6.2.1 COVID-19. Pg. 29
  - 6.4. Early/Head Start Policy Council: Verbal Report of 9/4 and 10/2 meeting.
  - 6.5. Executive Committee: Verbal Report of 8/28, 9/21, and 9/28 meetings.
7. **CLOSED SESSION:** Public Employee Evaluation and Contract (Authority: Government Code Section 54957). Executive Director
8. **NEW BUSINESS:**
9. **EXECUTIVE DIRECTOR REPORT:**
  - 9.1. PG&E Food Bank Partnership-PSPS Events
  - 9.2. Medi-Cal Health Navigator
  - 9.3. Workers Comp Update

**10. PROGRAM PRESENTATIONS:** (*Org Std. 5.9*)

- 10.1. Family Resource Services, Pat Porto(Verbal Report) Pg. 34
- 10.2. Lifeline, Tonya Kraft (Verbal Report) Pg. 36
- 10.3. Communications, Kristy Moore (Verbal Report) Pg. 38
- 10.4. Central Sierra Connect, Patrick Kane (Verbal Report) Pg. 39
- 10.5. Housing, Denise Cloward (Slide Only) Pg. 41
- 10.6. Food Bank, Joe Tobin (Slide Only) Pg. 43
- 10.7. Energy, Astrid Torres (Slide Only) Pg. 45
- 10.8. Prevention Programs/YES Partnership, Bob White (Slide Only) Pg. 47
- 10.9. Early Childhood Services, Nancy Miner (Slide Only) Pg. 49

**11. ITEMS FOR FUTURE AGENDAS:**

- 11.1. Board Self-Assessment and Survey Results  
Needs to be completed and submitted to Rachel Leach by 10/31

**12. INFORMATIONAL:**

- 12.1. ACF Program Instruction on Final Rule on Designation Renewal System Changes (ACF-PI-HS-20-05) Pg. 50
- 12.2. CDE Management Bulletin 20-15a on Reimbursement and Data Collection Requirements for Alternative Payment Programs and Providers. Pg. 53
- 12.3. CDE Management Bulletin 20-16 on Continued Funding Application Fiscal year 2021-22. Pg.60
- 12.4. CDE Management Bulletin 20-17 on Requirements for Distance Learning Plans, Program Quality, and Distance Learning Services for Direct Service Contractors. Pg. 62
- 12.5. CDE Management Bulletin 20-18 on Reopening and Reimbursement Requirements for Direct Service Contractors. Pg.69

**13. FUTURE BOARD MEETINGS:**

December 11<sup>th</sup>, 2020

**14. ADJOURNMENT:**

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590. State Hwy. 88 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

SPECIAL NEEDS: Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made