



**AMADOR TUOLUMNE COMMUNITY ACTION AGENCY  
SPECIAL BOARD OF DIRECTORS MEETING**

**AGENDA**

**February 8<sup>th</sup> 2019 | 10:30 a.m.**

Video Conference Between

ATCAA Jackson Service Center, Jackson Community Room, 10590 Hwy 88, Jackson, CA 95642 and  
ATCAA Sonora Service Center, 2<sup>nd</sup> Floor Conference Room, 427 N Hwy 49, Sonora, CA 95370

**1. CALL TO ORDER:**

**2. ROLL CALL:**

ATCAA 2019 Board of Directors				
Lloyd Schneider	TUO PRI		Board Chairman	
Lynn Morgan	AMA PRI		Board Vice-Chair	
Karl Rodefer	TUO PUB		Board Secretary/Treasurer	
Amador			Tuolumne	
Frank Axe	PUB		Ryan Campbell	PUB
Jeff Brown	PUB		Walt Kruse	LIR
Joni Drake	LIR		Alisha Morrow	HSPC
Mary Pulskamp	LIR		Dana Reel	LIR
Linda Rianda	PRI		Connie Williams	PUB
Susan Ross	PRI			
Jim Wilmarth	PRI			

**Others Present:**

Rajeev Rambob	ATCAA Executive Director	
Bruce Giudici	ATCAA Fiscal Officer	
Rachel Leach	CSBG Coordinator	
Cheri Cunningham	ATCAA Human Res. Manager	
Katelyn Goehner	Secretary to the Board	

- 3. APPROVAL OF AGENDA:** Approval of agenda for this date, any and all off-agenda items must be approved by the Board (pursuant to Government Code 54954.2)
- 4. PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.

**5. CONSENT AGENDA:** Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a board member(s).

- 5.1. Board Minutes of 1/11/2019. Pg. 3
- 5.2. Request for 1.77% COLA for Early Head Start & Head Start. Pg. 6
- 5.3. Notice of Federal Interest – Soulsbyville Head Start. Pg. 8
- 5.4. Notice of Federal Interest – Jamestown Head Start. Pg. 9
- 5.5. Notice of Federal Interest – Jackson Head Start. Pg. 10
- 5.6. Review and Approve ATCAA Bylaws. Pg. 15
- 5.7. ATCAA Food Bank Wellness Policy. Handout.
- 5.8. Financial Reports
  - 5.9.a. Administrative Budget to Actual. Pg. 29
  - 5.9.b. Contract Status Summary Report. Pg. 31
  - 5.9.c. ATCAA Revenue & Expenditure Report. Pg. 33
  - 5.9.d. ATCAA Balance Sheet. Pg. 34
  - 5.9.e. ATCAA Budget to Actual by Department Report. Pg. 35

**6. COMMITTEE REPORTS:**

- 6.1. Finance Committee: Verbal Report of 2/8 Meeting.
- 6.2. Executive Committee: Has not met.
- 6.3. Internal Affairs Committee: Verbal Report of 1/26 and 2/8 Meeting.
- 6.4. Early/Head Start Policy Council: Verbal Report of 2/1 Meeting.
- 6.5. Board Member Reports/Site Visits

**7. OLD BUSINESS:** None

**8. NEW BUSINESS:**

**9. FISCAL OFFICER REPORT:**

- 9.1. Fiscal Officer Narrative. Pg. 38

**10. EXECUTIVE DIRECTOR REPORT:** Verbal Report.

**11. ITEMS FOR FUTURE AGENDAS:** None.

**12. INFORMATIONAL:**

- 12.1. 2019 Poverty Guidelines. Pg. 40
- 12.2. Why Music and Movement are Vital for Children. Pg. 45
- 12.3. CDE Management Bulletin 18-09 on Electronic banking option for provider reimbursement in Alternative Payment Programs (APPs). Pg. 46

**13. CLOSED SESSION:** Executive Director Search

**14. ADJOURNMENT:**

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590. State Hwy. 88 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

SPECIAL NEEDS: Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made.