



AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

## FINANCE COMMITTEE MEETING AGENDA

**June 12<sup>th</sup>, 2020 | 9:30 a.m.**

### **Zoom Video Conference**

**URL:** <https://us02web.zoom.us/j/83294890571?pwd=QU0xVHN4OHkrMm5vNWwhLUW0zQmVzQT09>

**Meeting ID:** 832 9489 0571

**Password:** 8bVde4

**Teleconference Location:** 10590 Hwy 88 Jackson, CA 95642

**1. CALL TO ORDER:**

**2. ROLL CALL:**

<b>Members</b>			
Karl Rodefer		Linda Rinada	
Frank Axe		Jim Wilmarth	
Lynn Morgan			
<b>ATCAA Staff</b>			
Joseph Bors, Executive Director			
Bruce Giudici, Fiscal Officer			
Rachel Leach, CSBG Coordinator and Acting Secretary to the Board			

Others present:

**3. APPROVAL OF AGENDA:**

- 4. PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note – there is a five (5) minutes limit/topic.

- 5. CONSENT AGENDA:** Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

5.1. Minutes of 04/24/20 Meeting PG. 3

**6. REPORTS:**

6.1. Administrative Reports

6.1.1. Line of Credit (LOC) Internal Report 7/1/19 to 4/30/20 PG. 5

- 6.1.2. Local Agency Investment Fund (LAIF) Activity Report as of 4/30/20 PG. 6
- 6.1.3. Administrative Budget to Actual 7/1/19 – 4/30/20 PG. 7
- 6.1.4. CSBG Budget to Actual 1/1/20 – 4/30/20 PG. 9
- 6.2. Early/Head Start Reports
  - 6.2.1. Head Start Budget & Expenditure Report 1/1/2020-4/30/2020 PG.10
  - 6.2.2. Early Head Start Budget & Expenditure Report 1/1/2020-4/30/2020 PG. 10
  - 6.2.3. InKind (Match) Reports for 1/1/2020-4/30/2020 PG. 10
  - 6.2.4. Child and Adult Care Food Program Budget and Expenditure Report 10/1/2019-4/30/2020 PG. 11
  - 6.2.5. CA State Preschool Program Budget and Expenditure Report 7/1/2019-4/30/2020 PG. 11
  - 6.2.6. First 5 California Budget and Expenditure Report 7/1/2019-4/30/2020 PG. 11
  - 6.2.7. Credit Card Expenditure Reports March and April PG. 12
  - 6.2.8. Early Childhood Services Report Submittal Matrix for 12 month period ending 5/31/2020 PG. 14
- 6.3. Program Fiscal Reports
  - 6.3.1. Contract Status Summary by Program Report 12/2019 – 4/2020 PG. 15
- 6.4. Agency Financial Statements
  - 6.4.1. ATCAA Balance Sheet as of 4/30/20 PG. 16
  - 6.4.2. ATCAA Revenue/Expenditure Report 7/1/19 – 4/30/20 PG. 17
  - 6.4.3. ATCAA Cash Flow-Overview 7/1/19 – 4/30/20 PG. 18
  - 6.4.4. ATCAA Cash Flow-Housing 7/1/19 – 4/30/20 PG. 19
  - 6.4.5. ATCAA Cash Flow-Food Bank 7/1/19 – 4/30/20 PG. 20
  - 6.4.6. ATCAA Cash Flow-Energy 7/1/19 – 4/30/20 PG. 21
  - 6.4.7. Housing Support Account – Tuolumne Properties and Varley Place PG. 22
  - 6.4.8. Fiscal Officer Narrative PG. 23

## 7. **NEW BUSINESS:**

- 7.1. 2020-2021 Admin Budget Projection PG. 26
- 7.2. Line of Credit Short Term Extension

## 8. **ADJOURNMENT:**

**LATE AGENDA MATERIAL:** Late agenda material can be inspected at the ATCAA Jackson Service Center 10590 Hwy 88, Jackson, CA and the ATCAA Sonora Service Center 427 N. Hwy. 49 Sonora, CA.

**SPECIAL NEEDS:** People who need auxiliary aids or services are requested to call the Sonora Service Center at 209-533-1397 or the Jackson Service Center at 209- 223-1485 at least 48 hours before the meeting so appropriate arrangements may be made.