

# ATCAA Early/Head Start Site Supervisor

*Every child deserves a champion – an adult who will never give up on them, who understands the power of connection, and insists that they become the best that they can possibly be. Rita Pierson*

Are you looking for a job where every day you help children be the best they can be? Do you want to work for an agency that believes in supporting staff to reach their full potential? ***If so, ATCAA Head Start could be the right place for you!***

ATCAA Head Start is a federally funded program for low-income families with children aged 3-5. In operation since 1984, ATCAA Head Start is a comprehensive early childhood education program that enhances a child's cognitive, physical and social-emotional growth and development. Our program fosters family engagement in all areas of a child's development and provides comprehensive resources to families in the areas of health, nutrition and community resources.

The Site Supervisor supervises the center based team and is part of the teaching ratio. Site Supervisors oversee a site that may include infant/toddler Early Head Start and/or Head Start preschool. The Site Supervisor works with the center team to: Provide educational programs for children according to Early/Head Start Standards; Provide school readiness activities for families; Conduct staff and parent meeting/trainings; and ensure that the center(s) is (are) compliant with California Community Licensing and all Head Start health and safety standards.

## EDUCATION/EXPERIENCE

### Minimum

- Associates Degree (AA or AS) or Bachelor's Degree in child development or related field or Associates/Bachelor's degree in any field with 24 ECE units
- Child Development Teacher Permit or higher as verified by the State of California Commission on Teacher Credentialing
- Staff supervision experience
- Strong organizational and communication skills

### Desired

- Bilingual (Spanish/English) speaking, reading, writing preferred
- Previous Early/Head Start experience

## Salary/Benefits

AA degree: \$18.59 – \$20.50/hour

BA degree: \$19.53 – \$21.53/hour

40 hours a week M-F

Site Supervisors for Early Head Start work year round. Head Start only is approximately 190 days.

Benefits: Health Insurance, paid time off, paid holidays, retirement and reimbursement for education.

To apply, visit ATCAA's website [www.atcaa.org](http://www.atcaa.org) for an application. Or, visit us at our Service Center at ATCAA, 427 N. Highway 49, Suite 202, Sonora, CA 95370 209.533.0361. We will need a copy of your transcript as well as an application. We are always accepting applications for substitutes and for an eligibility pool.

*ATCAA is an equal opportunity employer*