



**Amador Tuolumne Community Action Agency
FINANCE COMMITTEE MEETING**

December 8, 2021 | 9:00 A.M.

AGENDA

In order to protect public health and the safety of our citizens, this Finance Committee meeting will be physically closed to the public, however the public may participate and comment on any item via telephone or video conferencing through the following telephone number or Zoom platform at the following link:

Zoom Meeting

URL: <https://us02web.zoom.us/j/82125293450?pwd=Ry90UGU5UWo3RmVOL2VJSzFGVW5JZz09>

METTING ID: 821 2529 3450

PASSCODE: 120821

PHONE NUMBER: +16699006833 US (San Jose)

1. CALL TO ORDER:

2. ROLL CALL:

ATCAA Finance Committee Members		
	<i>Frank Axe, Board Secretary-Treasurer-Committee Chair</i>	A-PUB
	<i>Lynn Morgan, Board Chair</i>	A-PRI
	Jim Wilmarth	A-PRI
	Kathleen Haff	T-PUB

ATCAA Staff	
	Joseph Bors, Executive Director
	Bruce Giudici, Fiscal Officer
	Rachel Leach, Secretary to the Board

- 3. Approval of Resolution 2021-09** “Consideration of Adopting Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modified Brown Act Procedures During a Declared Emergency)” 3-7
- 4. APPROVAL OF AGENDA:** Approval of agenda for this date, any and all off-agenda items must be approved by the Board (pursuant to Government Code 54954.2)
- 5. PUBLIC MATTERS NOT ON THE AGENDA:**
- 6. CONSENT CALENDAR:**
- 6.1. Approval of Minutes from [November 5, 2021] meeting Pg. 8-9
- 7. NEW BUSNISS:**
- 7.1. Status of Umpqua Line of Credit
- 8. REPORTS:**
- 8.1. Administrative Reports

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- 8.1.1. Line of Credit (LOC) Internal Report Pg. 10
- 8.1.2. Local Agency Investment Fund (LAIF) Activity Report as of [10/31/21] Pg. 11
- 8.1.3. Administrative Budget to Actual [10/31/21] Pg. 12-15
- 8.1.4. CSBG Budget to Actual [10/31/21] Pg. 16
- 8.1.5. CSBG CARES Budget to Actual [10/31/2021] Pg.17
- 8.1.6. CSBG CARES Projects Budget to Actual [10/31/2021] Pg. 18
- 8.2. Early/Head Start Reports
 - 8.2.1. Head Start Budget & Expenditure Report 8127.1 [1/1/20-10/31/21] Pg. 19
 - 8.2.2. Early Head Start Budget & Expenditure Report 8127.2 [1/1/20-10/31/21] Pg. 20
 - 8.2.3. In-Kind (Match) Reports for 8127.1 & 8127.2 [1/1/20-12/31/20] Pg. 20
 - 8.2.4. Head Start Budget & Expenditure Report 8128.1 [1/1/21-10/31/21] Pg. 21
 - 8.2.5. Early Head Start Budget & Expenditure Report 8128.2 [1/1/21-10/31/21] Pg. 22
 - 8.2.6. In-Kind (Match) Reports for 8128.1 & 8128.2 [1/1/21-10/31/21] Pg. 22
 - 8.2.7. Head Start and Early Head Start CRSSA & ARP 8128.3 & 8128.4 [4/1/21-10/31/21] Pg. 23
 - 8.2.8. CACFP Budget & Expenditure Report 8225.1 & 8225.2 [10/1/21-10/31/21] Pg. 23
 - 8.2.9. CA State Preschool Program Budget & Expenditure Report 8292.1 [7/1/21-10/31/21] Pg. 23
 - 8.2.10. First 5 Budget & Expenditure Report 8245.1 & 8242.1 [1/1/21-10/31/21] Pg. 24
 - 8.2.11. Tuolumne Home Visiting Program Budget & Expenditure Report 8167.2 [7/1/21-10/31/22] Pg. 24
 - 8.2.12. Credit Card Expenditure Reports through [October 2021] Pg. 25-26
 - 8.2.13. Early Childhood Services Report Submittal Matrix for 12-month period ending [11/30/21] Pg. 27
- 8.3. Program Fiscal Reports
 - 8.3.1. Contract Status Summary by Program Report as of [10/31/21] Pg. 28
- 8.4. Agency Financial Statements
 - 8.4.1. ATCAA Balance Sheet as of [10/31/21] Pg. 29
 - 8.4.2. ATCAA Revenue/Expenditure Report [10/31/21] Pg. 30-32
 - 8.4.3. ATCAA Cash Flow Overview [10/31/21] Pg. 33
 - 8.4.4. ATCAA Cash Flow - Housing [10/31/21] Pg. 34
 - 8.4.5. ATCAA Cash Flow - Food Bank [10/31/21] Pg. 35
 - 8.4.6. ATCAA Cash Flow - Energy [10/31/21] Pg. 36
 - 8.4.7. Housing Support Account-Tuolumne Properties and Varley Place Pg.37
 - 8.4.8. Fiscal Officer Narrative Pg.38-40

9. ADJOURNMENT:

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590 Hwy 88, Jackson, CA and the ATCAA Sonora Service Center 427 N. Hwy. 49 Sonora, CA.

SPECIAL NEEDS: People who need auxiliary aids or services are requested to call the Sonora Service Center at 209-533-1397 or the Jackson Service Center at 209- 223-1485 at least 48 hours before the meeting so appropriate arrangements may be made.



AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

A Public Agency Dedicated to Providing Critical Human Services since 1981

AMADOR SERVICE CENTER
10590 Highway 88, Jackson, CA. 95642
Phone: 209-223-1485 / Fax: 209-223-4178

"People Helping People"
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TUOLUMNE SERVICE CENTER
427 N. Highway 49 #305
Phone: 209-533-1397 / Fax: 209-533-1394

MEMORANDUM

DATE: 12/3/2021

TO: ATCAA Finance Committee

FROM: Joe Bors, Executive Director

SUBJECT: Consideration of Adopting a Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modified Brown Act Procedures During a Declared Emergency)

The Brown Act, also known as the open meeting law, applies to local legislative bodies including the Board of Directors and its subsidiary bodies. The Brown Act was recently amended and allows for a modified remote meeting procedure during a declared emergency. The purpose of this Memorandum is to advise your Board regarding the new law and how to properly comply with it, should your Board desire to hold remote meetings.

Background:

During the COVID-19 pandemic concerns arose regarding holding public in person meetings given the recommendation for individuals to engage in social distancing to lessen the spread of the disease. To that end, Governor Newsom issued several Executive Orders that waived certain Brown Act requirements and allowed remote meetings without compliance with the standard teleconferencing procedures.

Pursuant to the Brown Act, standard teleconference procedures include: (1) provide notice of each teleconference location from which a member of the legislative body will participate, (2) each teleconference location must be accessible to the public, (3) members of the public must be able to address the legislative body at each teleconference location, (4) agendas must be posted at each teleconference location and (5) at least a quorum of members of the body must participate from locations within the boundaries of the jurisdiction.

Governor Newsom's Executive Orders waived the above requirements during the health emergency through September 30, 2021. On September 16, 2021, the Governor signed AB361 which created exceptions to the remote meeting requirements found in the Brown Act. The law allows flexibility for agencies that wish to continue with remote meetings but also includes procedures that must be followed. The law is now effective and any legislative body that wishes to meet remotely without complying with the standard teleconference procedures must making findings pursuant to AB361.

AB 361 suspends the standard requirements in Government Code Section 54593(b)(3). The modified teleconference requirements include:

During a declared emergency by the Governor,

ATCAA Finance Committee Meeting 12/08/2021

- Agendas do not need to be posted at all teleconference locations,
- Agendas do not need to identify each teleconference location,
- Agencies are not required to make each teleconference location accessible to the public,
- There is no requirement that board members participate from within the territorial boundaries of the jurisdiction,
- Each agenda must include notice to the public as to how members may access the meeting and offer public comment,
- The agenda shall identify and include an opportunity for all persons to attend via a call-in or internet-based service option,
- Members of the public are allowed to access the meeting remotely,
In the event of a disruption which prevents the agency from broadcasting the meeting to the public, or in the event of a disruption within the local agency's control which prevents the public from offering public comments, the body shall take no further action on items appearing on the meeting agenda until the public access is restored,
- Written/remote public comment must be accepted until the point at which the public comment period is closed,
- The public shall not be required to register with the local agency to provide comment, however if a 3rd party provider such as Zoom requires registration such requirement is acceptable as long as the public agency does not control this 3rd party provider.

Findings Required:

Legislative bodies wishing to hold remote meetings under AB361 must meet one of the following criteria:

(1) the local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(2) the local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or

(3) the local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If your Board is interested in allowing remote meetings, your Board would need to pass a Resolution making one of the above findings and then readopt it every 30 days. Practically for ATCAA's Board, this means adopting these findings and a continuing resolution at each meeting. Each legislative body will need to meet these requirements to hold remote meetings without meeting the standard Brown Act teleconference requirements. Upon renewal, legislative bodies should consider the circumstances of the state of emergency and determine whether the state of emergency continues to directly impact the ability of members to meet safely in person or whether state or local officials continue to impose or recommend measures to promote social distancing.

Practical Effects:

The Board of Directors has held in person meetings for several months wherein the public may attend physically, as well as attend remotely. On occasion a board member or two has attended remotely even though the Board

meetings are being held in person. Should a situation occur wherein a board member is not able to be physically present for a board meeting but wishes to participate remotely (board member is sick, board member ordered into quarantine or isolation, board member required to be out of town for another event, etc.), adopting findings in compliance with AB361 will allow a board member to attend remotely without the more stringent requirements of the standard Brown Act rules.

Further, should a situation occur wherein it is not safe to hold in person Board meetings, making findings in compliance with AB361 will allow both the public and board members to attend remotely. Given this law requires each legislative body to make these findings, staff will work with the various Committees to present the law and assist with making necessary findings.

Options and Recommendation:

(1) Take no action and comply with standard Brown Act procedures for teleconferencing, however today, this would entail stopping and rescheduling the meeting because directors are attending remotely.

(2) Adopt the attached Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modified Brown Act Procedures During a Declared Emergency). These findings are based on the California Department of Industrial Relations (specifically CalOSHSA) regulations wherein social distancing in the worksite is recommended as a measure to decrease the spread of COVID-19. See Title 8CCR 3205(5)(D).

Recommendation: Adopt a Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modified Brown Act Procedures During a Declared Emergency) based on the CalOSHSA regulations recommending social distancing to prevent the spread of COVID-19.

Sincerely,

Joseph Bors, Executive Director
Amador-Tuolumne Community Action Agency

Cc: Board Secretary



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RESOLUTION 2021-09 **Amador-Tuolumne Community Action Agency**

AUTHORIZING RESOLUTION

**OF THE FINANCE COMMITTEE OF AMADOR-TUOLUMNE COMMUNITY ACTION AGENCY PROCLAIMING AND AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE INTERNAL AFFAIRS COMMITTEE FOR 30 DAYS PURSUANT TO AB361
BROWN ACT PROVISIONS.**

WHEREAS, the Finance Committee of Amador-Tuolumne Community Action Agency (FC Committee) is committed to preserving and nurturing public access and participation in meetings of the Finance Committee; and

WHEREAS, all meetings of the FC Committee are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the FC Committee conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the County's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that reopening of California on June 15, 2021, did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020, and other Executive Orders but did not rescind the proclaimed state of emergency; and,

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,

ATCAA Finance Committee Meeting 12/08/2021

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the FC Committee finds that state or local officials have imposed or recommended measures to promote social distancing, based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and,

WHEREAS, the FC Committee meetings will be conducted using a hybrid method wherein the public may be physically present in the board meeting room to participate in the meeting, and members of the public may also participate virtually in the meeting; and

WHEREAS, on occasion a FC Committee member may need to appear and participate in a FC Committee meeting remotely in order to comply with Public Health guidance, the FC Committee desires to allow such participation using the requirements of AB361;

NOW, THEREFORE, THE FINANCE COMMITTEE OF AMADOR-TUOLUMNE COMMUNITY ACTION AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The FC Committee acknowledges the Governor has declared a state of emergency related to the novel coronavirus and hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 3. Remote Teleconference Meetings. The ATCAA Secretary to the Board is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 7, 2022, or such time the Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the FC Committee may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED BY THE FINANCE COMMITTEE OF AMADOR-TUOLUMNE COMMUNITY ACTION AGENCY ON December 8, 2021.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Frank Axe, Finance Committee Chair

Attest: Joseph Bors, ATCAA Executive Director



**Amador Tuolumne Community Action Agency
FINANCE COMMITTEE MEETING**
November 5th, 2021 | 11:00 A.M.

AGENDA

In order to protect public health and the safety of our citizens, this Finance Committee meeting will be physically closed to the public, however the public may participate and comment on any item via telephone or video conferencing through the following telephone number or Zoom platform at the following link:

Zoom Meeting

URL: <https://us02web.zoom.us/j/87601973370?pwd=QU1ldDVJUzF3OEdpWEpMcHh5dklLQT09>

METTING ID: 876 0197 3370

PASSCODE: 110521

PHONE NUMBER: +16699006833 US (San Jose)

1. CALL TO ORDER:

Meeting was called to order at 10:57 am by Lynn Morgan, Board Chair.

2. ROLL CALL:

ATCAA Finance Committee Members			
<i>Frank Axe, Board Secretary-Treasurer-Committee Chair</i>			A
Lynn Morgan	P	Jim Wilmarth	P
Kathleen Haff	P		

ATCAA Staff	
Joseph Bors, Executive Director	P
Bruce Giudici, Fiscal Officer	P
Rachel Leach, Secretary to the Board	P

Others Present: Alison McElwee, Fiscal Services Coordinator; Nancy Miner, Early Childhood Services Director; Tonya Kraft, Lifeline Coordinator

3. APPROVAL OF AGENDA: Approval of agenda for this date, any and all off-agenda items must be approved by the Board (pursuant to Government Code 54954.2)

Member Haff moved and Morgan seconded the Approval of the Agenda. MPU via roll call.

4. PUBLIC MATTERS NOT ON THE AGENDA: None

5. CONSENT CALENDAR:

5.1. Approval of Minutes from [August 13, 2021] meeting Pg.

Member Haff moved and Morgan seconded the Approval of the Consent Calendar. MPU via roll call.

6. NEW BUSNIESS:

6.1. Approval of CSBG Budget for Grant Year 2022 and Recommendation to Full Board for Approval Pg.

Bruce Giudici, Fiscal Officer explained the CSBG 2020 budget noting that the only major change from the previous year was to pull the CSBG Coordinator from Other Costs, that includes admin charges, and add them directly to Salaries and Wages.

Member Haff moved and Wilmarth seconded the Approval of the Consent Calendar. MPU via roll call.

7. REPORTS:

7.1. Administrative Reports

- 7.1.1. Line of Credit (LOC) Internal Report [7/1/21-8/31/21] Pg.
- 7.1.2. Local Agency Investment Fund (LAIF) Activity Report as of [7/1/21-8/31/21] Pg.
- 7.1.3. Administrative Budget to Actual [7/1/21-8/31/21] Pg.
- 7.1.4. CSBG Budget to Actual [1/1/21-8/31/21] Pg.

7.2. Early/Head Start Reports

- 7.2.1. Head Start Budget & Expenditure Report 8127.1 [1/1/20-9/30/21] Pg.
- 7.2.2. Early Head Start Budget & Expenditure Report 8127.2 [1/1/20-9/30/21] Pg.
- 7.2.3. In-Kind (Match) Reports for 8127.1 and 8127.2 [1/1/20-12/31/20] Pg.
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- 7.2.7. Head Start and Early Head Start CRSSA & ARP 8128.3 & 8128.4 [4/1/21-9/30/21] Pg.
- 7.2.8. CACFP Budget & Expenditure Report 8224.1 and 8224.2 [10/1/20-9/30/21] Pg.
- 7.2.9. CA State Preschool Program Budget & Expenditure Report 8291.1 [7/1/21-9/30/21] Pg.
- 7.2.10. First 5 Budget & Expenditure Report 8264.1 [7/1/21-9/30/21] Pg.
- 7.2.11. Tuolumne Home Visiting Program Budget & Expenditure Report 8167.1 [7/1/21-9/30/21] Pg.
- 7.2.12. Credit Card Expenditure Reports through [September 2021] Pg.
- 7.2.13. Early Childhood Services Report Submittal Matrix for 12-month period ending [8/31/21] Pg.

7.3. Program Fiscal Reports

- 7.3.1. Contract Status Summary by Program Report as of [8/31/21] Pg.

7.4. Agency Financial Statements

- 7.4.1. ATCAA Balance Sheet as of [8/31/21] Pg.
- 7.4.2. ATCAA Revenue/Expenditure Report [7/1/21-8/31/21] Pg.
- 7.4.3. ATCAA Cash Flow Overview [7/1/21-8/31/21] Pg.
- 7.4.4. ATCAA Cash Flow - Housing [7/1/21-8/31/21] Pg.
- 7.4.5. ATCAA Cash Flow - Food Bank [7/1/21-8/31/21] Pg.
- 7.4.6. ATCAA Cash Flow - Energy [7/1/21-8/31/21] Pg.
- 7.4.7. Housing Support Account-Tuolumne Properties and Varley Place through [8/31/21] Pg.
- 7.4.8. Fiscal Officer Narrative – October 2021 Pg.

Giudici reviewed all reports and charts and provided explanations to the committee. Of note, we are in the process of negotiating a line of credit with Umpqua Bank. We are behind on admin expenditures but low on revenue and we will be using CSBG funds on admin to balance us out. Head Start is currently spending down funds and currently does not have any funding concerns. Head Start 2021 In-Kind still has a significant remaining budget to which the Policy Council has approved a Non-Federal Share Waiver that will be taken to the Board for approval as well. Housing and Energy still continue to be a significant hit to our cash flow, however we did receive \$160,484 for our water contract that is not reflected in the chart and we have a new staff member to assist with getting our housing billings in sooner.

8. INFORMATIONAL:

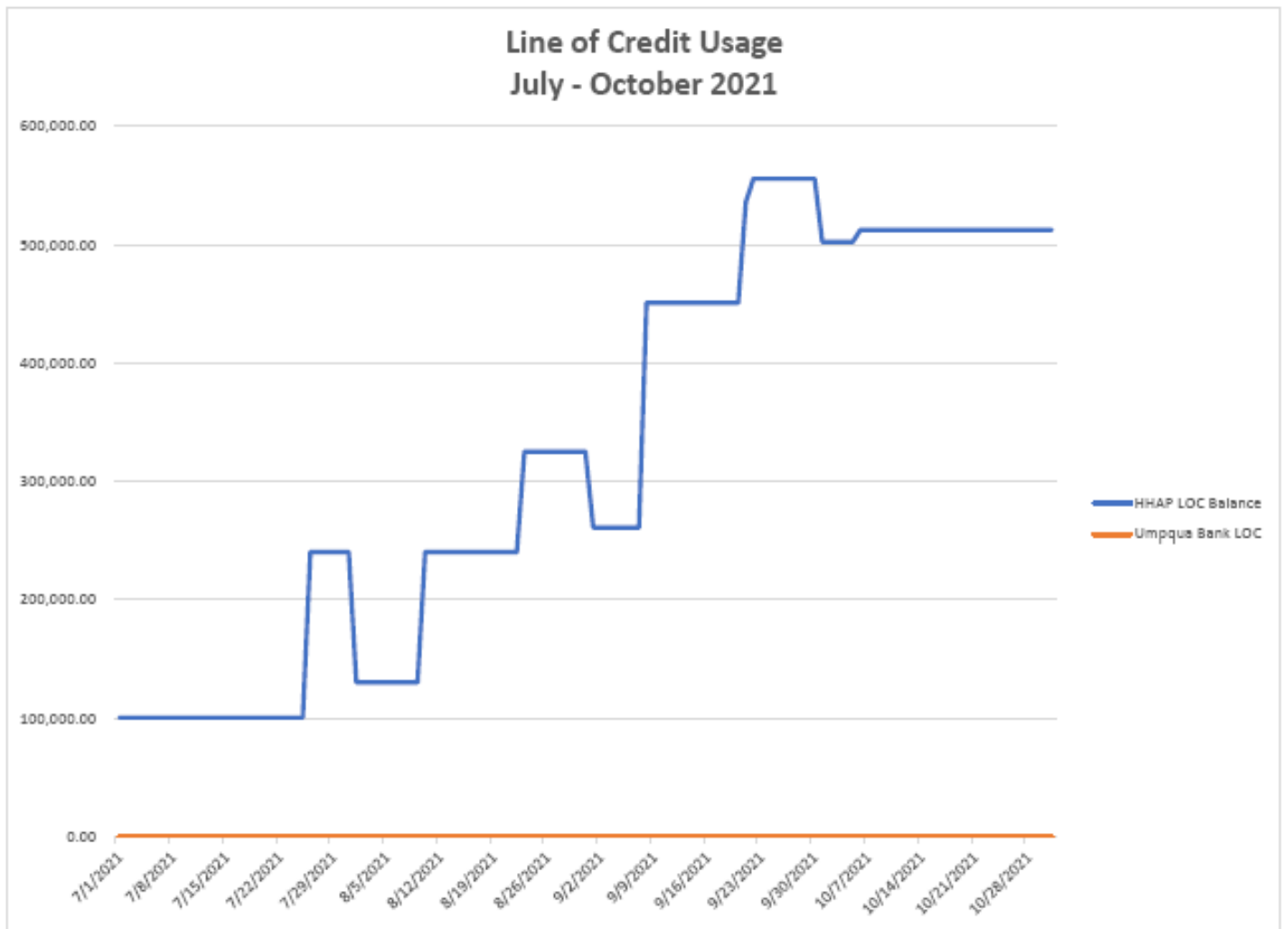
- 8.1. Early/Head Start Reports through 7/31/21 Pg.
- 8.2. Early/Head Start Reports through 8/30/21 Pg.

9. ADJOURNMENT:

Meeting was adjourned at 11:49 am by Lynn Morgan, Board Chair

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590 Hwy 88, Jackson, CA and the ATCAA Sonora Service Center 427 N. Hwy. 49 Sonora, CA.

SPECIAL NEEDS: People who need auxiliary aids or services are requested to call the Sonora Service Center at 209-533-1397 or the Jackson Service Center at 209- 223-1485 at least 48 hours before the meeting so appropriate arrangements may be made.



ATCAA Finance Committee Meeting 12/08/2021

Amador-Tuolumne Community Action Agency

Activity in Local Agency Investment Fund (LAIF) FOR July 1, 2021 - June 30, 2022

Beginning Balance 7/1/2021 276,440.05

Draws

Interest

Qtr ending 6/30/21 Interest Earned @ 0.33% 225.71

Qtr ending 9/30/21 Interest Earned @ 0.24% 168.47

Deposits

Ending Bal as of 10/31/21 276,834.23

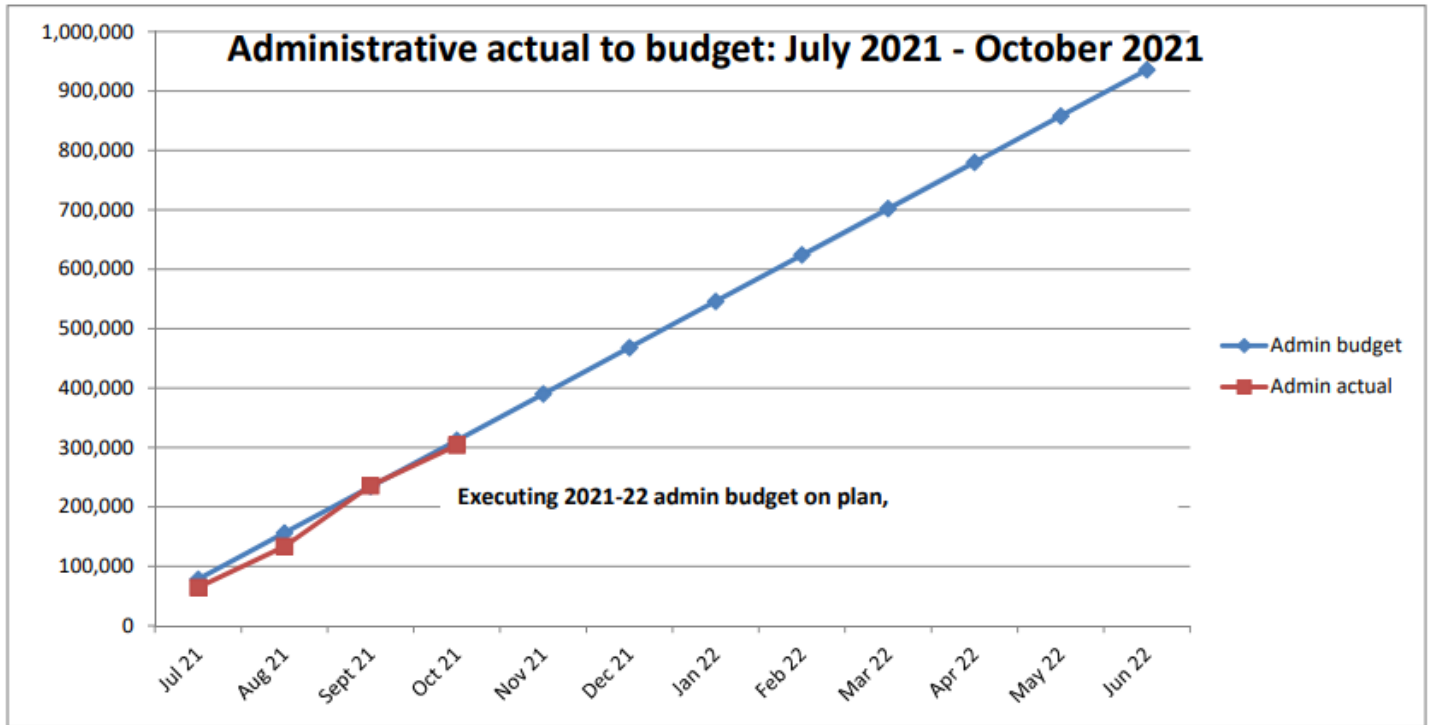
Per Board Direction, LAIF will contain:

100% of the Committed Fund Balance	\$100,000	(For Contingencies and Future Development)
75% of the prior fiscal year Accrued Leave Payable balance	\$222,561	
x 75%	\$166,921	
	\$266,921	

A portion of these funds may be used to assist with cash flow needs only to cover allowable expenses included in grants and contracts awaiting reimbursement. In no event will the balance be less than:

100% of the Committed Fund Balance	\$100,000	(For Contingencies and Future Development)
50% of the prior fiscal year Accrued Leave Payable balance	\$222,561	
x 50%	\$111,281	
	\$211,281	

The Fiscal Officer may approve withdrawals of funds for outstanding Accounts Receivables. Documentation will be kept for the administrative file.
The Board Chair, Board Secretary-Treasurer, and the Executive Director will be notified by email within 5 working days of all activity in the LAIF account.
(Calculated minimum balance reflects FYE 2021 Accrued Leave Payable balance)



	<u>Jul 21</u>	<u>Aug 21</u>	<u>Sept 21</u>	<u>Oct 21</u>	<u>Nov 21</u>	<u>Dec 21</u>	<u>Jan 22</u>	<u>Feb 22</u>	<u>Mar 22</u>	<u>Apr 22</u>	<u>May 22</u>	<u>Jun 22</u>
Admin budget	77,980	155,960	233,939	311,919	389,899	467,879	545,858	623,838	701,818	779,798	857,777	935,757
Admin actual	64,188	133,102	235,616	303,604								

ATCAA Finance Committee Meeting 12/08/2021

AMADOR TUOLUMNE COMMUNITY ACTION AGENCY Administrative actual to budget report: July - October 2021

	21-22 Budget Funds 81471 & 81481	July 2021- October 2021 Unaudited	% Budget received	Amount Budget Remaining
REVENUE			33%	
Amador & Tuolumne Counties	\$49,000	\$16,332	33%	\$32,668
Private Revenue-Non Fed	0	0		0
Contractual Admin. Revenues:				
2021 C&BG (Jun21-Dec21)	75,000	50,000	67%	25,000
2022 C&BG (Jan22-Jun22)	75,000	0	0%	75,000
Contractual Admin. Revenue	730,307	223,674	30%	515,633
Total Cash Revenue	\$888,307	\$290,006	31%	\$848,301
DIRECT EXPENSE			% Budget spent	
Personnel Expense				
Salaries & Wages				
Salaries & Wages	\$467,932	\$147,018	31%	\$320,914
Total Salaries & Wages	\$467,932	\$147,018	31%	\$320,914
Fringe Benefits				
Accrued Leave	\$37,435	\$14,566	39%	\$22,869
FICA	9,615	6,000	62%	3,615
Health Insurance	99,609	25,375	25%	74,234
Retirement	31,671	6,003	19%	25,668
Unemployment Insurance	5,036	173	3%	4,863
Workers' Compensation Ins	7,019	1,122	16%	5,897
Other Employee Benefits	0	11,826		-11,826
Total Fringe Benefits	180,385	65,085	34%	125,320
Total Personnel Expense	\$668,317	\$212,083	32%	\$448,234
Non-personnel Expense				
Travel (Out-of-Area)				
Out-of-Area Travel (Staff)	\$0	\$0		\$0
Out-of-Area Travel (Volunteers)	0	0	0%	0
Total Travel (Out-of-Area)	\$0	\$0		\$0
Major Equipment and Assets				
Equipment (over \$5000)	\$0	\$0	0%	\$0
Land	0	0	0%	0
Leasehold Improvements	0	0	0%	0
Structures & Improvements	0	0	0%	0
Total Major Equipment and Assets	0	0	0%	0
Supplies				
Classroom Supplies	\$0	\$0	0%	\$0
Clothing & Personal Supplies	\$0	\$0	0%	0
Household Supplies	\$900	\$423	47%	\$477
Postage	2,400	-1,902	-79%	4,302
Program Supplies	2,000	495	25%	1,505
Routine Office Supplies	1,500	306	20%	1,194
Playground Supplies	0	0	0%	0
Total Supplies	6,800	-878	-10%	7,478
Contractual				
Accounting & Auditing	\$65,000	\$8,918	14%	\$56,082
Delegate Agencies	0	0	0%	0
Legal Services	5,000	94	2%	4,906
Outside Services	2,000	500	25%	1,500
Computer Services	95,000	47,820	50%	47,180
Total Contractual	167,000	67,332	34%	108,888

ATCAA Finance Committee Meeting 12/08/2021

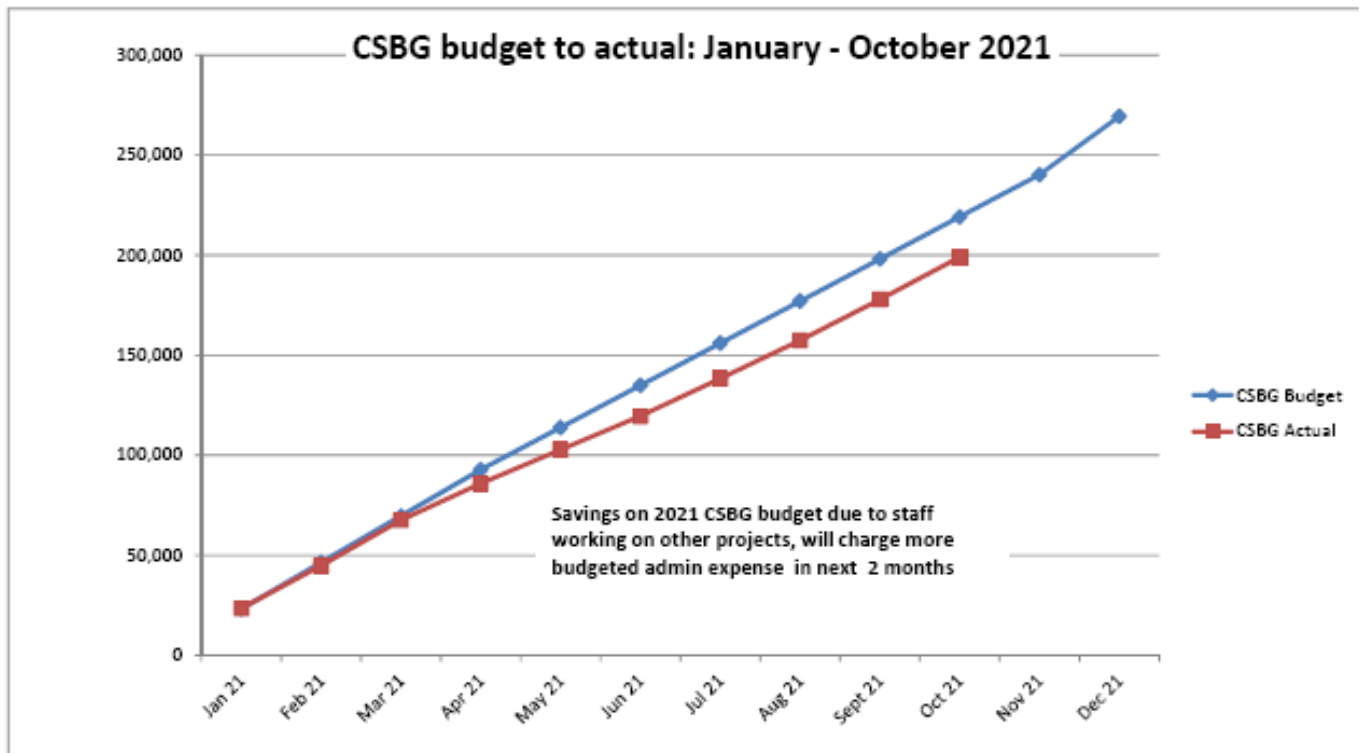
AMADOR TUOLUMNE COMMUNITY ACTION AGENCY Administrative actual to budget report: July - October 2021

	21-22 Budget Funds 81471 & 81481	July 2021- October 2021 Unaudited	% Budget received	Amount Budget Remaining
Other (Equipment Expense)				
Computer Software(\$0-\$4,999)	\$2,000	\$57	3%	\$1,943
Computer (hardware)	3,000	2,662	89%	338
Equipment (\$500-\$4999)	13,090	0	0%	13,090
Insurance (Vehicular)	1,000	0	0%	1,000
Maintenance (Equipment)	5,500	1,246	23%	4,254
Maintenance (Vehicles)	500	0	0%	500
Rents & Leases (Equipment)	0	0	0%	0
Rents & Leases (Vehicles)	0	0	0%	0
Small Tools/Equip (under \$500)	100	12	12%	88
Small Tools (minimal value)	100	38	38%	62
Total Other (Equipment Expense)	25,290	4,015	16%	21,275
Other (General Personnel Costs)				
Local Travel (Staff)	\$1,000	\$165	17%	\$835
Local Travel (Volunteers)	0	0	0%	0
Staff Licensing	200	42	0%	158
Training & Development (Staff)	0	255		-255
Training & Development (Volunteer)	0	0	0%	0
Vol Costs (other than training)	0	0	0%	0
Total Other (General Personnel Costs)	1,200	462	38%	738
Other (General Operating Costs)				
Ads & Legal Notices	\$600	\$35	6%	\$565
Copying Fees	800	257	32%	543
Extra Help	0	0	0%	0
Insurance/Bonds(not auto,hith)	14,000	5,002	36%	8,998
Interest On Long Term Debt	0	0		0
Meeting Costs	2,000	0	0%	2,000
Membership Dues	500	0	0%	500
Miscellaneous Expenses(Fiscal)	0	0	0%	0
Printing & Binding	100	0	0%	100
General Agency Promotion	250	0	0%	250
Program Outreach	100	0	0%	100
Publications	500	0	0%	500
Subscriptions	800	5,579	697%	-4,779
Service Fees-Banking (Fiscal)	4,000	1,597	40%	2,403
Service Fees-Other (Fiscal)	1,000	360	36%	640
Taxes & Assessments	0	0		0
Total Other (General Operating Costs)	24,850	12,830	62%	11,820
Other (Space/Occupancy Costs)				
Communications	\$4,000	\$943	24%	\$3,057
Depreciation	0	0	0%	0
Household Services	4,000	1,719	43%	2,281
Maintenance -Structure/Grounds	0	0		0
Maintenance-Play Equip / Grounds	0	0	0%	0
Mortgage Payments	0	0	0%	0
Rents & Leases	38,000	12,682	33%	25,318
Rents & Leases (Other Structures)	0	0	0%	0
Use Fees	0	0	0%	0
Utilities	6,500	2,219	34%	4,281
Total Other (Space/Occupancy Costs)	62,600	17,683	28%	34,917

ATCAA Finance Committee Meeting 12/08/2021

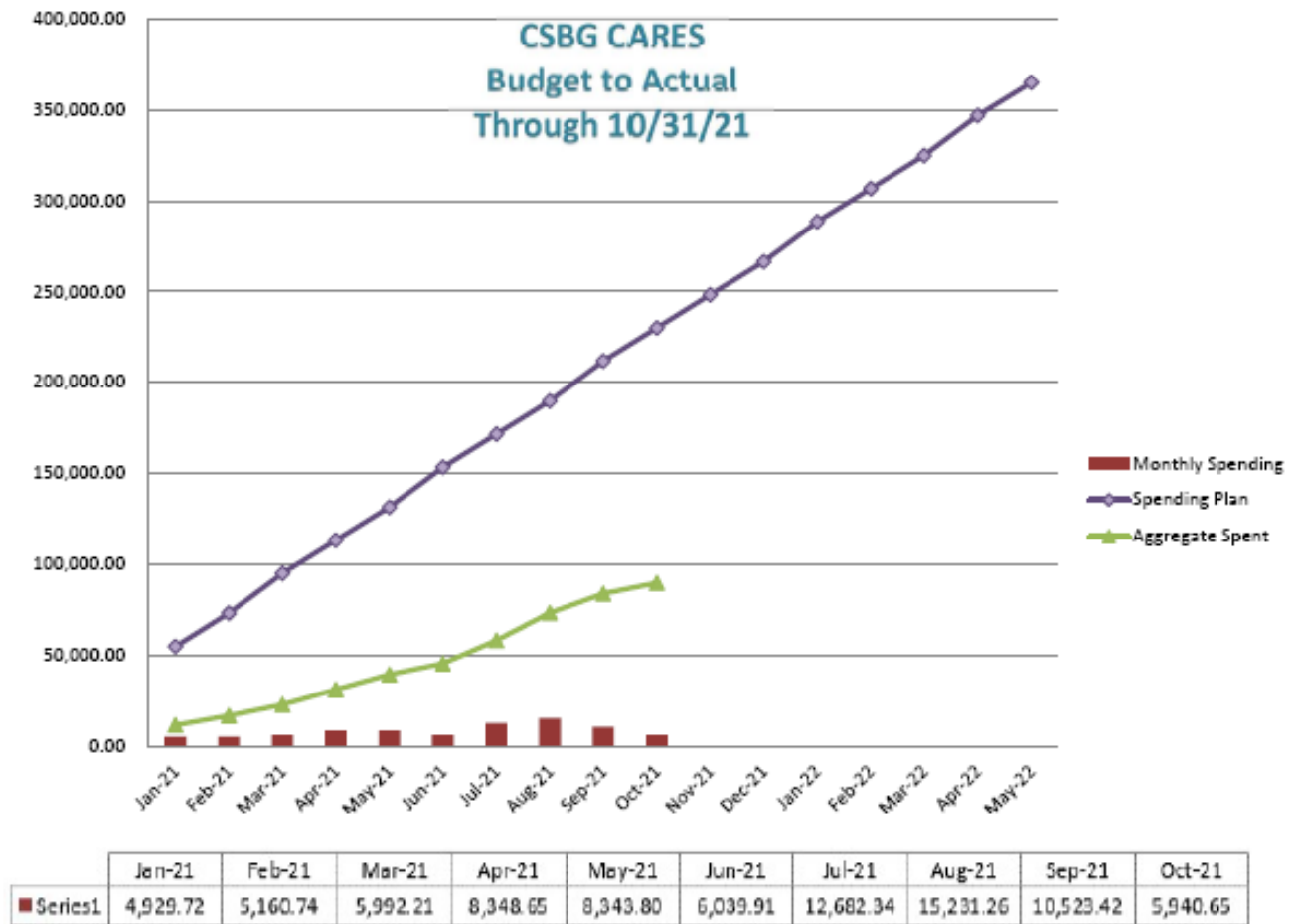
AMADOR TULUMNE COMMUNITY ACTION AGENCY Administrative actual to budget report: July - October 2021

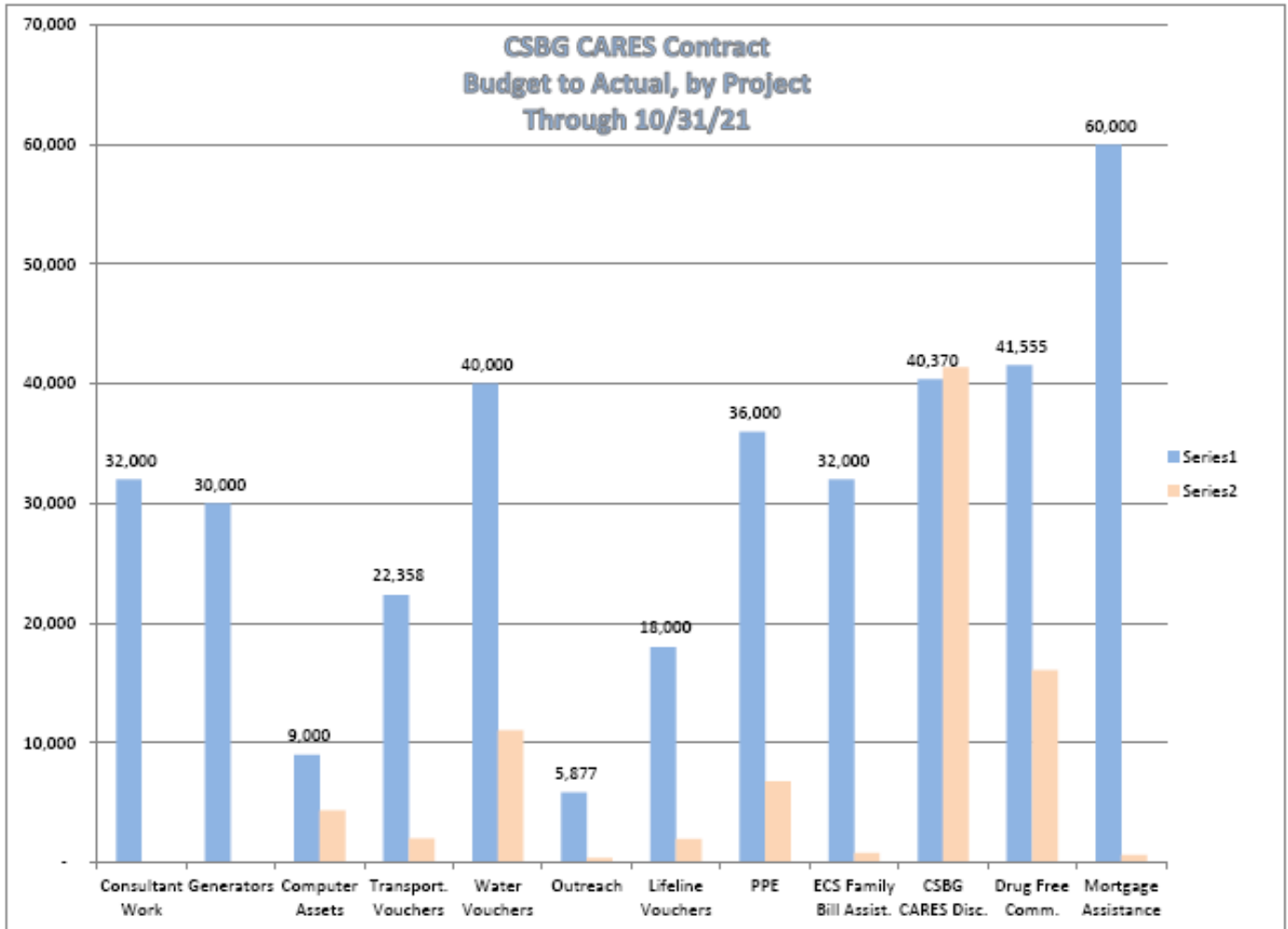
	21-22 Budget Funds 81471 & 81481	July 2021- October 2021 Unaudited	% Budget received	Amount Budget Remaining
Other (Special Departmental Costs)				
Bad Debt	\$0	\$0	0%	\$0
Client Assistance	0	0	0%	0
Client Transportation	0	0	0%	0
Council Expense	0	0	0%	0
Food (Prepared)	0	0	0%	0
Food (Raw)	0	0	0%	0
Unreimbursed Food Service Cost	0	0	0%	0
Unreimbursed ODE costs	0	0	0%	0
Weatherization Materials	0	0	0%	0
Total Other (Special Departmental Costs)	0	0	0%	0
Total Non-personnel Expense	\$277,448	\$91,624	33%	\$185,818
TOTAL DIRECT EXPENSE	\$886,767	\$303,807	32%	\$582,160
BOARD of DIRECTOR\$ EXPENSE				
Non-personnel Expense				
Contractual				
Outside Services	\$0	\$0	0%	\$0
Total Contractual	\$0	\$0	0	\$0
Supplies				
Program Supplies	\$100	\$0	0%	\$100
Total Supplies	\$100	0	0	100
Other (General Personnel Costs)				
Travel (Local & Out of Area)	\$250	\$55	0%	\$195
Total Other (General Personnel Costs)	\$250	55	0	195
Other (General Operating Costs)				
Copying Fees	\$100	\$1	1%	\$99
Insurance/Bonds(not auto,hth)	800	276	35%	524
Meeting Costs	1,200	0	0%	1,200
Program Outreach	100	0	0%	100
Total Other (General Operating Costs)	2,200	277		1,823
TOTAL BOARD of DIRECTOR\$ EXPENSE	\$2,650	\$332	13%	\$2,218
TOTAL ADMIN EXPENSE	\$888,307	\$303,839	32%	\$584,368
	2021-22 Budget	July 2021- October 2021 Unaudited		Variance to budget
Revenue over/under Expenditures				
Total Revenue	\$888,307	\$280,008		-\$648,301
Less Total Expenditures	-888,307	-303,839		-834,368
Current Year Revenue over/under Expenditures	\$0	-\$13,833		-\$13,833
Carryover from prior years	226,214	226,214		
Year end revenue over/under expenditures	\$226,214	\$212,381		



83241 - 1/21-5/22 CSBG \$269,354

	<u>Jan 21</u>	<u>Feb 21</u>	<u>Mar 21</u>	<u>Apr 21</u>	<u>May 21</u>	<u>Jun 21</u>	<u>Jul 21</u>	<u>Aug 21</u>	<u>Sep 21</u>	<u>Oct 21</u>	<u>Nov 21</u>	<u>Dec 21</u>
CSBG Budget	23,207	46,414	69,622	92,829	113,885	134,942	155,999	177,055	198,112	219,169	240,218	269,347
CSBG Actual	23,511	44,833	67,581	85,934	102,720	119,537	138,277	157,384	177,880	199,034		







HEAD START BUDGET AND EXPENDITURE REPORT - 2020

8127.1

Period Covering: 01-01-2020 through 10-31-2021

<i>Budget Category</i>	<i>T&TA Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Training & Technical Assistance	\$21,860	\$21,814	\$46	0%	0%
<i>Budget Category</i>	<i>Carryover Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Carryover	\$78,540	\$30,947	\$47,593	0%	61%
COVID	\$136,639	\$137,163	-\$524	0%	0%
<i>Budget Category</i>	<i>Program Operations Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Personnel	\$995,855	\$1,053,344	-\$57,489	0%	-6%
Fringe Benefits	405,086	400,196	4,890	0%	1%
Travel	4,000	20	3,980	0%	100%
Equipment	30,000	0	30,000	0%	100%
Supplies	60,000	52,510	7,490	0%	12%
Contractual	31,516	17,626	13,890	0%	44%
Other	211,475	184,787	26,688	0%	13%
Total Direct Charges	\$1,737,932	\$1,708,482	\$29,450	0%	2%
Encumbered		0			
Indirect Charges	196,276	192,681	3,595	0%	2%
Total	\$1,934,208	\$1,901,163	\$33,045	0%	2%
Total to be charged from CACFP			\$33,045		
Total to be charged from CSPP			\$33,045		
Total Including Other Revenue	\$1,942,679	\$1,901,163	\$41,516	0%	2%



EARLY HEAD START BUDGET AND EXPENDITURE REPORT - 2020

8127.2

Period Covering: 01-01-2020 through 10-31-2021

<i>Budget Category</i>	<i>T&TA Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Training & Technical Assistance	\$31,634	\$27,384	\$4,250	0%	13%
<i>Budget Category</i>	<i>Carryover Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Carryover	\$16,763	\$3,444	\$13,319	0%	79%
COVID	\$68,123	\$61,248	\$6,876	0%	10%
<i>Budget Category</i>	<i>Program Operations Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Personnel	\$806,473	\$802,384	\$4,089	0%	1%
Fringe Benefits	296,480	305,195	-8,715	0%	-3%
Travel	2,000	230	1,770	0%	88%
Equipment	0	0	0	0%	
Supplies	36,000	29,080	6,920	0%	19%
Contractual	3,000	3,994	-994	0%	-33%
Other	127,432	133,920	-6,488	0%	-5%
Total Direct Charges	\$1,271,385	\$1,274,804	-\$3,419	0%	0%
Encumbered		0			
Indirect Charges	146,103	143,045	3,058	0%	2%
Total	\$1,417,488	\$1,417,849	-\$361	0%	0%
Total to be charged from CACFP					
Total Including Other Revenue	\$1,419,786	\$1,417,849	\$1,937	0%	0%



HEAD START & EARLY HEAD START IN-KIND MATCH - 2020

8127.1 & 8127.2

Period Covering: 01-01-2020 through 12-31-2020

<i>In-Kind Match</i>	<i>Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Total	\$401,371	\$401,371	\$0	0%	0%



HEAD START BUDGET AND EXPENDITURE REPORT - 2021

8128.1

Period Covering: 01-01-2021 through 10-31-2021

<i>Budget Category</i>	<i>T&TA Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Training & Technical Assistance	\$21,860	\$17,164	\$4,696	17%	21%
<i>Budget Category</i>	<i>Program Operations Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Personnel	\$908,451	\$750,402	\$158,049	17%	17%
Fringe Benefits	397,876	274,996	122,880	17%	31%
Travel	2,000	0	2,000	17%	100%
Equipment	77,562	39,397	38,165	17%	49%
Supplies	83,438	3,802	79,636	17%	95%
Contractual	54,000	4,351	49,649	17%	92%
Other	211,389	151,737	59,652	17%	28%
Total Direct Charges	\$1,734,716	\$1,224,685	\$510,031	17%	29%
Encumbered		0			
Indirect Charges	199,492	128,711	70,781	17%	35%
Total	\$1,934,208	\$1,353,396	\$580,812	17%	30%
Total to be charged from CACFP		\$0	\$580,812		
Total to be charged from CSPP		\$0	\$580,812		
Total Including Other Revenue	\$1,934,765	\$1,353,396	\$581,368	17%	30%



EARLY HEAD START BUDGET AND EXPENDITURE REPORT - 2021

8128.2

Period Covering: 01-01-2021 through 10-31-2021

<i>Budget Category</i>	<i>T&TA Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Training & Technical Assistance	\$31,634	\$28,492	\$3,142	17%	10%
<i>Budget Category</i>	<i>Program Operations Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Personnel	\$761,050	\$577,030	\$184,020	17%	24%
Fringe Benefits	311,776	233,666	78,110	17%	25%
Travel	500	0	500	17%	100%
Equipment	10,000	10,000	0	17%	
Supplies	41,000	9,604	31,396	17%	77%
Contractual	15,532	3,346	12,186	17%	78%
Other	131,432	97,650	33,782	17%	26%
Total Direct Charges	\$1,271,290	\$931,295	\$339,995	17%	27%
Encumbered		0			
Indirect Charges	146,198	99,463	46,735	17%	32%
Total	\$1,417,488	\$1,030,758	\$386,730	17%	27%
Total to be charged from CACFP		\$0	\$386,730		
Total Including Other Revenue	\$1,417,783	\$1,030,758	\$387,025	17%	27%





HEAD START & EARLY HEAD START IN-KIND MATCH - 2021


8128.1 & 8128.2

Period Covering: 01-01-2021 through 10-31-2021

<i>In-Kind Match</i>	<i>Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Non-cash match		\$50,491			
Cash match		580,021			
Total	\$851,298	\$630,512	\$220,786	25%	26%

 <p align="center">HEAD START & EARLY HEAD START CRSSA & ARP 8128.3 & 8128.4 Period Covering: 04-01-2021 through 10-31-2021</p>					
Funding	Budget	Actual YTD Expenditures	Budget Remaining	Budget Period Remaining	Budget Amount Left
CRSSA	70,126	\$1,437			
ARP	278,785	0			
Total	\$348,911	\$1,437	\$347,475	71%	100%

 <p align="center">Child and Adult Care Food Program BUDGET AND EXPENDITURE REPORT - 2021/2022 8225.1 & 8225.2 Period Covering: 10-01-2021 through 10-31-2021</p>					
Budget Category	Program Operations Budget	Actual YTD Expenditures	Budget Remaining	Budget Period Remaining	Budget Amount Left
Personnel	\$27,000	\$3,942	\$23,058	92%	85%
Fringe Benefits	11,000	1,283	9,717	92%	88%
Food	106,014	7,466	98,548	92%	93%
Total Direct Charges	\$144,014	\$12,691	\$131,323	92%	91%
Indirect Charges	15,986	1,333	14,653	92%	92%
Total Charged	\$160,000	\$14,023	\$145,976	92%	91%
Total To Be Charged to HS/EHS		\$0			
Adjusted Total	\$160,000	\$14,023	\$145,976	92%	91%

 <p align="center">CA STATE PRESCHOOL PROGRAM BUDGET AND EXPENDITURE REPORT 8292.1 Period Covering: 07-01-2021 through 10-31-2021</p>					
Budget Category	Program Operations Budget	Actual YTD Expenditures	Budget Remaining	Budget Period Remaining	Budget Amount Left
Personnel	\$317,473	\$92,446	\$225,027	67%	71%
Fringe Benefits	\$100,000	31,978	68,022	67%	68%
Travel	0	0			
Supplies	20,000	4,542	15,458	67%	77%
Contractual	0	189			
Other	11,155	890	10,265	67%	92%
Total Direct Charges	\$448,628	\$130,045	\$318,583	67%	71%
Indirect Charges	35,890	10,404	25,487	67%	71%
Total Charged	\$484,518	\$140,448	\$344,070	67%	71%
To Be Charged to HS				67%	
Adjusted Total	\$484,518	\$140,448	\$344,070	67%	71%
Budget Category					
Stipends	\$39,690	\$16,835	\$22,855	53%	58%



FIRST 5 BUDGET AND EXPENDITURE REPORT

8245.1 & 8242.1

Period Covering: 01-01-2021 through 10-31-2021

<i>Budget Category</i>	<i>Program Operations Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Personnel	\$23,750	\$22,384	\$1,366	44%	6%
Travel	0	0	0		
Supplies	8,000	59	7,941		
Other	0	1,234	-1,234		
Total Direct Charges	\$31,750	\$23,676	\$8,074	44%	25%
Indirect Charges			0		
Total	\$31,750	\$23,676	\$8,074	44%	25%



TUOLUMNE HOME VISITING PROGRAM

8167.2

Period Covering: 07-01-2021 through 10-31-2022

<i>Budget Category</i>	<i>Program Operations Budget</i>	<i>Actual YTD Expenditures</i>	<i>Budget Remaining</i>	<i>Budget Period Remaining</i>	<i>Budget Amount Left</i>
Personnel	\$28,985	\$3,725	\$25,260	67%	87%
Travel (Fuel)	500	75	425	67%	85%
Supplies	500	17	483	67%	97%
Other	0	402	-402	67%	
Total Direct Charges	\$29,985	\$4,219	\$25,766	67%	86%
Indirect Charges	3,148	443	2,705	67%	86%
Total	\$33,133	\$4,662	\$28,471	67%	86%

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EARLY CHILDHOOD SERVICES (ECS) USAGE OF AGENCY'S CREDIT CARDS			
BILLING PERIOD: OCTOBER, 2021			
AMERICAN EXPRESS PURCHASES			
DATE	VENDOR	PURPOSE	AMOUNT
10/01/21	COMCAST	COMCAST BUSINESS ACCT 906631488 IN 131808105 JACKSON ECS 10/1-31/21	109.95
10/01/21	COMCAST	COMCAST BUSINESS 8155 60 078 0537299 9/11-10/10/21 JAMESTOWN EHS	93.52
10/01/21	COMCAST	COMCAST BUSINESS ACCT 963176371 10/1-10/31-21 JAMESTOWN HS	69.95
10/01/21	AMAZON	PO 91352 AMAZON ECS CLASSROOM SUPPLIES	96.59
10/06/21	AMAZON	PO 91579 ECS BLANKETS, INT SSD, VELCRO, SPEAKERS	355.69
10/07/21	CA HS	PO 91582 HEAD START CA ECS HEALTH INSTITUTE TRAINING	500
10/08/21	WALMART	PO 91585 JAMESTOWN EHS WIPES, DIAPER CREAM	50.33
10/09/21	MICROSOFT	MICROSOFT INV E0400G1WSGONLINE SERVICES 9/10/21-10/9/21	103.51
10/10/21	WALMART	PO 91580 ECS ITEMS FOR DRIVE THRU EVENT	56.94
10/11/21	AMAZON	PO 91575 AMAZON ECS DOCK STAT/LAMINR/DIAPER CHANGE PPR	347.63
10/12/21	AMAZON	PO 91555 SUMMERVILLE HS GLUTEN FREE FOOD	81.34
10/12/21	AMAZON	PO 91597 SONORA HS CLSRM SUP, PUMP, DUST PAN 60/40	155.08
10/13/21	CHILDREN'S FACTORY	PO 91601 ECS TRIKE REPLACEMNT PARTS	56.3
10/14/21	AMAZON	PO 91602 ECS ITEMS FOR DRIVE THRU EVENT, GATE	235.7
10/15/21	AMAZON	PO 91607 ECS DVD BURNER	60.32
10/15/21	EBAY	PO 91608 ECS WALKIE TALKIES	164.31
10/19/21	WALMART	PO 91603 IONE EHS DIAPERS FORMULA WIPES	303.98
10/19/21	WALMART	PO 91598 WALMART ECS SO HS BAGS DRIVE THRU EVENT, BALLS, STA	153.43
10/19/21	WALMART	PO 91619 WALMART ECS, BINDER, 1 SUBJT, 3 HOLE PUN, ECS	49.11
10/20/21	AMAZON	PO 91624 AMAZON ECS XMAS TREE DECORATIONS BLUE BELL	270.99
10/23/21	WALMART	PO 91625 WALMART ECS SUMMERVILLE HS PULL-UPS, WIPES	39.94
10/24/21	WALMART	PO 91628 WALMART ECS JACKSON HS PULL UPS	40.24
10/29/21	LENOVO	PO 91387 LENOVO ECS 2 LAPTOPS	1,493.80
10/29/21	AMAZON	PO 91646 AMAZON ECS BEANBAGS, CONTAINER, FOLDERS	139.71
10/31/21	INDEED	PO 90754 INDEED AD CHARGES ECS 10/1-31/21	120.56
10/31/21	AMAZON	PO 91640 AMAZON ECS SOULSBYVILLE HS DRAIN, SEPTIC CLEANER	53.82
			5,202.74

CHEVRON FUEL CARDS			
	DATE	PURPOSE	AMOUNT
BILLING PERIOD	10/1-31/2021	FUEL	1,367.12
BILLING PERIOD	10/1-31/2021	CAR WASH	6.00
			1,373.12

ATCAA Finance Committee Meeting 12/08/2021

LOWE'S CARDS		
DATE	PURPOSE	AMOUNT
10/5/2021	PO 91272 SUPPLIES TO BUILD DISPLAY AT IONE EHS	86.92
10/6/2021	PO 91273 REPLACEMENT FAUCET FOR SOULSBYVILLE HS	84.26
10/8/2021	PO 91586 IONE HS BIKE PARTS FOR IONE HS	5.47
10/13/2021	PO 91277 ODOR ELIMINATOR, NEW TOILET SOULSBYVILLE HS	152.49
10/18/2021	PO 91282 SHELF IONE HS, TARPS JACKSON HS PLAYGROUND	34.71
10/15/2021	PO 91604 JACKSON EHS SPRINKLER PARTS	38.87
10/20/2021	PO 91284 JAMESTOWN HS HOSE BIBS	21.96
10/21/2021	PO 91286 LIGHTBULBS FOR JAMESTOWN HS	47.04
10/22/2021	PO 91290 JACKSON EHS ELC WORK, COPY JACKSON HS KEY	11.78
10/26/2021	PO 91638 GLUE/TAPE BLUE BELL/ SO 60/40	24.49
		507.99

SAVEMART CARDS		
DATE	PURPOSE	AMOUNT
10/4/2021	PO 91567 JAMESTOWN RAW FOOD	199.51
10/4/2021	PO 91571 SOULSBYVILLE HS RAW FOOD KITCHEN ITEMS 60/40	312.21
10/11/2021	PO 91587 SONORA HS RAW FOOD	257.44
10/5/2021	PO 91574 SONORA HS RAW FOOD	250.99
10/5/2021	PO 91576 BLUE BELL RAW FOOD 60/40	521.87
10/11/2021	PO 91589 JAMESTOWN RAW FOOD 60/40	238.92
10/11/2021	PO 91592 SOULSBYVILLE HS RAW FOOD	300.25
10/13/2021	PO 91600 BLUE BELL RAW FOOD 60/40	243.68
10/18/2021	PO 91612 RAW FOOD SOULSBYVILLE HS	237.59
10/20/2021	PO 91626 RAW FOOD, BAG FEE SOULSBYVILLE HS	13.09
10/18/2021	PO 91610 RAW FOOD ECS SONORA HS	299.24
10/18/2021	PO 91616 RAW FOOD 60/40 JAMESTOWN ECS	369.70
10/25/2021	PO 91630 RAW FOOD 60/40 CLASSROOM PROJECT ECS JAMESTOWN	353.75
10/25/2021	PO 91632 RAW FOOD ECS SOULSBYVILLE HS	320.16
		3,918.40

WALMART CARDS		
DATE	PURPOSE	AMOUNT
	NO PURCHASES IN OCTOBER AT STORE	
		0.00

ATCAA Finance Committee Meeting 12/08/2021

ECS REPORT SUBMITTAL MATRIX For 12 Month Period Ending November 30, 2021

		Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21
8127.1 & 8127.2 Head Start & Early Head Start (01/01/20-12/31/20)													
425 Financial Reports									semi-annual				
(semi-annual)	Report Period								Jan - Dec 20				
	Due Date								7/30/2021				
	Date submitted								7/30/2021				
Head Start and Early Head Start													
425 Cash Status Reports			8127.1 & .2			8127.1 & .2, 8128.1 & .2			8127.1 & .2, 8128.1 & .2			8127.1 & .2, 8128.1 & .2	
(quarterly)	Report Period		Oct-Dec 20			Jan-Mar 21			Apr - Jun 21			Jul - Sep 21	
	Due Date		1/30/2021			4/30/2021			7/30/2021			10/30/2021	
	Date submitted		1/29/2021			4/28/2021			7/30/2021			10/27/2021	
Head Start and Early Head Start													
429 Real Property Status Reports			8127.1 & .2										
(annual)	Report Period		Jan-Dec 20										
	Due Date		4/30/2021										
	Date submitted		1/30/2021										
8291.1 2019 CSPP (07/01/20-06/30/21)													
CDFS 9500													
(quarterly)	Report Period		Oct - Dec 20			Jan - Mar 21			Jan20 - Jun21				
	Due Date		1/20/2021			4/20/2021			7/20/2021				
	Date submitted		1/20/2021			4/19/2021			7/19/2021				
8292.1 2019 CSPP (07/01/21-06/30/22)													
CDFS 9500													
(quarterly)	Report Period											Jul-Sep 21	
	Due Date											10/20/2020	
	Date submitted											10/25/2021	
CDE Reserve													
CDFS 9530-A													
(annual)	Report Period								Jul 20 - Jun 21				
	Due Date (With Final CSPP Rpt)								7/20/2021				
	Date submitted								7/23/2021				

ATCAA Finance Committee Meeting 12/08/2021

Contracts and Amendments Report Reporting Months of August - December 2021

Date Reported	Program	Funding Source	Contract Description	Type of Contract	Original Period	Original Budget	Amended Period	Amended Budget	Value of Prior Contract
12/21	Food	DSS	EFAP	Continuation	10/1/21-9/30/22	\$43,891			\$44,788
12/21	Com Srv	Internal Revenue Service	VITA Grant	New	10/1/21-9/30/22	\$13,500			
12/21	Youth	Tuolumne County Behavioral Health	AOD Primary Prevention/ACTION	Continuation	7/1/21-6/30/22	\$25,000			\$25,000
12/21	Youth	Sonora Area Foundation	Tuo Co LOSS Team	New	10/1/21-until spent	\$15,000			
12/21	Housing	California Department of Education	CACFP - Shelter	Continuation	10/1/21-9/30/22	Reimbursement			Reimbursement
12/21	ECS	California Department of Education	CACFP - Early Head Start	Continuation	10/1/21-9/30/22	Reimbursement			Reimbursement
12/21	ECS	California Department of Education	CACFP - Head Start	Continuation	10/1/21-9/30/22	Reimbursement			Reimbursement
12/21	ECS	California Department of Education	CACFP - CSPP Snacks	Continuation	10/1/21-9/30/22	Reimbursement			Reimbursement
10/21	ECS	DSS	Community Care Licensing COVID Stipends	New	9/1/21-6/30/22	\$43,000			
10/21	Food	DSS	Food Box Program	New	9/13/21-6/30/24	\$24,229			
10/21	Com Srv	Public Health Institute	Amador WeVax+	New	7/1/21-2/28/22	\$25,000			
10/21	Com Srv	Public Health Institute	Tuolumne WeVax+	New	7/1/21-2/28/22	\$60,000			
10/21	Com Srv	Sierra Health Foundation	COVID Outreach	Amendment	2/1/21-7/31/21		2/1/21-12/31/21		
10/21	Food	DSS	Capacity Building Grant	Amendment		\$100,000		\$171,006	
10/21	Housing	Business, Consumer Service & Housing Agency	HHAP Round 2	Continuation	07/23/21-06/30/26	\$700,487			\$1,917,595
10/21	Housing	HCD	ESG Amador & Tuolumne Shelters	Continuation	10/28/21-9/7/22	\$200,000			\$200,000
10/21	Housing	HCD	ESG Home Safe	Continuation	7/20/21-9/7/22	\$200,000			\$200,000
10/21	Housing	HCD	ESG Home Safe Non-Competitive	Continuation	6/25/21-9/7/22	\$68,645			\$61,893
10/21	Youth	Tuolumne County Behavioral Health	Friday Night Live Mentoring	Continuation	7/1/21-6/30/22	\$20,000			\$20,000
8/21	ECS	CSD	CSBG Discretionary	Continuation	6/1/21-5/31/22	\$28,250			\$30,000
8/21	ECS	California Department of Education	CSPP	Continuation	5/1/21-6/30/22	\$465,647			\$465,647
8/21	ECS	Amador County	CSPP Stipend	New	5/1/21-6/30/22	\$6,000			
8/21	ECS	Tuolumne County DSS	Home Visiting Program	Continuation	7/1/21-6/30/22	\$33,133			\$33,133
8/21	ECS	HHS	American Rescue Plan	New	4/1/21-3/31/23	\$478,785			
8/21	Youth	Tuolumne Behavioral Health	Friday Night Live	Continuation	7/1/21-6/30/22	\$47,576			\$47,576
8/21	Literacy	Tuolumne County 1st 5	Family Learning Center	Continuation	7/1/21-6/30/22	\$68,959			\$75,370
8/21	Housing	HUD	TRC Rapid-Rehousing	Continuation	11/1/21-10/31/22	\$65,468			\$62,300
8/21	Housing	HUD	Amador Permanent Supportive Housing	Continuation	7/1/21-6/30/22	\$21,120			\$19,536
8/21	Housing	HUD	HMIS	Continuation	7/1/21-6/30/22	\$50,000			\$50,000
8/21	Housing	Tuolumne County	CalWorks HSP	Continuation	7/1/21-6/30/22	\$263,904			\$221,742
8/21	Housing	United Way	Tuolumne FEMA	Continuation	1/1/20-10/31/21	\$20,400			\$6,810
8/21	Housing	Tuolumne County	CDBG COVID Rounds 2 & 3	Continuation	7/1/21-5/31/22	\$651,742			\$189,000
8/21	CSBG	CSD	CSBG Discretionary	Continuation	6/1/21-5/31/22	\$28,250			\$30,000
8/21	Youth	Tuolumne Behavioral Health	Suicide Prevention	Continuation	7/1/21-6/30/22	\$82,500			\$82,500
8/21	Housing	HCD	Coc Planning Grant	Continuation	10/1/21-9/30/22	\$15,542			\$14,012
8/21	Housing	HCD	Amador Permanent Supportive Housing	Continuation	7/1/21-6/30/22	\$21,120			\$19,536
8/21	Housing	HCD	TRC Rapid-Rehousing	Continuation	11/1/21-10/31/22	\$65,468			\$62,300
8/21	Housing	HCD	HMIS	Continuation	7/1/21-6/30/22	\$50,000			\$50,000

ATCAA Finance Committee Meeting 12/08/2021

Amador-Tuolumne Community Action Agency Statement of Net Position (Balance Sheet) - Comparative

	<u>UNAUDITED</u> <u>October 31, 2021</u>		<u>UNAUDITED</u> <u>June 30, 2021</u>		<u>AUDITED</u> <u>June 30, 2020</u>	
	Operating	Capital Assets	Operating	Capital Assets	Operating	Capital Assets
Assets						
Cash	2,440,429		2,043,550		2,931,455	
Prepaid Deposits & Expenses	265,130		266,175		285,644	
Accounts Receivable	2,088,219		1,623,452		1,195,731	
Weatherization Materials Inventory	146,730		141,601		141,369	
Construction In Progress						
Structures & Improvements		7,035,222		6,977,797		6,977,797
Vehicles & Equipment		1,401,978		1,131,710		1,131,710
Land		460,999		460,999		460,999
Accumulated Depreciation		<u>-4,108,967</u>		<u>-3,794,635</u>		<u>-3,794,635</u>
Total Assets	<u>4,940,507</u>	<u>4,789,231</u>	<u>4,074,778</u>	<u>4,775,870</u>	<u>4,554,198</u>	<u>4,775,870</u>
Liabilities						
Accounts Payable	602,778		793,547		534,706	
Refundable Deposits	15,077		15,077		15,264	
Salaries & Benefits Payable	145,766		8,075		34,608	
Accrued Paid Time Off	226,425		222,561		173,712	
Notes Payable	0	321,368	0	326,696	0	342,485
Deferred Revenue	<u>3,306,422</u>		<u>2,383,131</u>		<u>3,211,581</u>	
Total Liabilities	<u>4,296,468</u>	<u>321,368</u>	<u>3,422,390</u>	<u>326,696</u>	<u>3,969,871</u>	<u>342,485</u>
Net Assets						
Invested in Capital Assets		4,467,863		4,449,174		4,433,386
Committed Fund Balance						
For Contingencies	60,000		60,000		60,000	
For Future Development	<u>40,000</u>		<u>40,000</u>		<u>40,000</u>	
Total Committed Fund Balance	100,000		100,000		100,000	
Assigned Fund Balance						
For Lease Opt-Out	40,103		40,103		40,103	
For Employee Health Insurance	<u>152,761</u>		<u>142,504</u>		<u>153,447</u>	
Total Assigned Fund Balance	192,864		182,607		193,550	
Unassigned Fund Balance	<u>351,175</u>		<u>369,782</u>		<u>290,778</u>	
Total Net Assets	<u>644,040</u>	<u>4,467,863</u>	<u>652,388</u>	<u>4,449,174</u>	<u>584,328</u>	<u>4,433,386</u>
	<u>4,940,507</u>	<u>4,789,231</u>	<u>4,074,778</u>	<u>4,775,870</u>	<u>4,554,198</u>	<u>4,775,870</u>

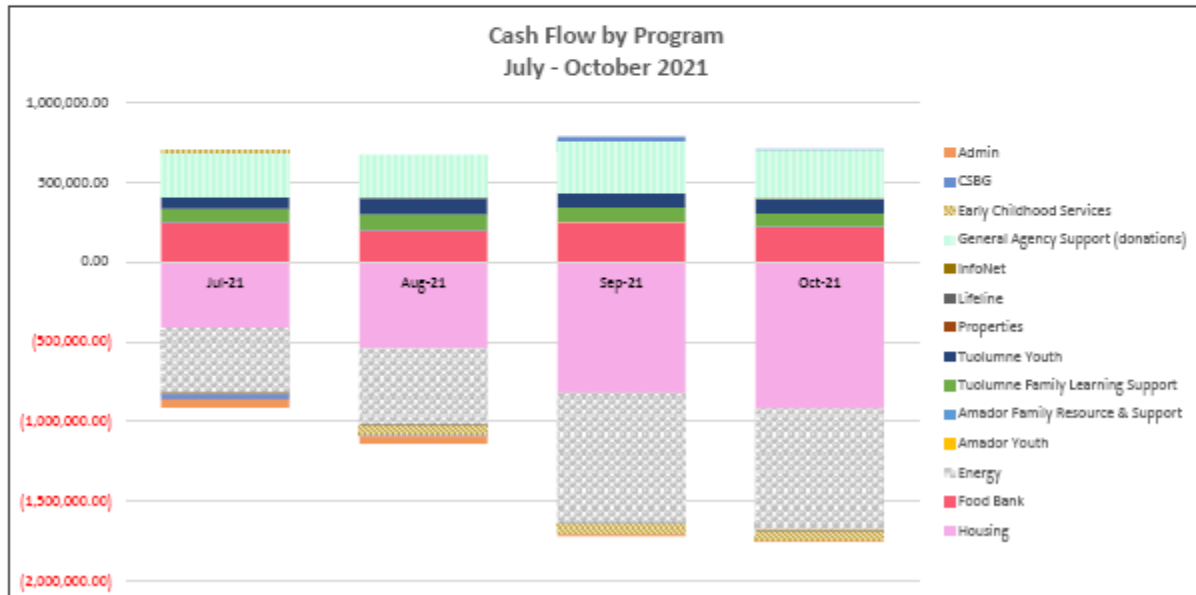
Amador Tuolumne Community Action Agency				
Revenue and Expenditure Report / Income Statement				
July 1, 2021 - October 31, 2021				
				Month 4 - 33%
		July 1 - June 30, 2021 Actual	July 1 - October 31, 2021 Actual	% variance from prior year
Revenue				
Cash and accrued Revenue				
Direct Federal Revenue	4000	\$3,585,312	\$1,131,158	32%
State Revenue(Pass-through Fed	4010	2,355,592	769,989	33%
State Revenue (Non-Federal)	4011	1,936,271	760,566	39%
Local Govern.Rev.(Pass through	4015	732,806	231,981	32%
Local Govern.Rev.(Non-Federal)	4016	357,704	85,096	24%
Private Revenue-Non Fed	4020	310,892	112,567	36%
Private Rev. (Pass through Fed	4021	21,532	43,342	201%
Community Donations	4030	152,790	107,650	70%
Client Fees	4034	89,104	27,408	31%
Miscellaneous Revenue	4039	87,876	30,983	35%
Interest Revenue	4040	674	582	86%
Rental Income	4041	87,323	73,001	84%
Contractual Admin. Revenue	4060	812,341	279,082	34%
Total Cash Revenue		\$10,530,116	\$3,653,403	35%
Non-cash Revenue				
In-Kind Revenue	4050	\$913,735	\$347,844	38%
Admin In-Kind Revenue	4051	199,312	28,554	14%
Total Non-cash Revenue		1,113,047	376,398	34%
Total Revenue		\$11,643,163	\$4,029,801	35%
Direct Expense				% variance from prior year
Personnel Expense				
Salaries & Wages				
Salaries & Wages	6010	\$3,876,620	\$1,334,489	
Total Salaries & Wages		\$3,876,620	\$1,334,489	34%
Fringe Benefits				
Accrued Leave	6020	\$342,045	\$122,493	36%
FICA	6030	181,833	61,155	34%
Health Insurance	6040	665,546	200,515	30%
Retirement	6050	131,083	47,715	36%
Unemployment Insurance	6060	51,393	6,937	13%
Workers' Compensation Insuranc	6070	161,699	36,690	23%
Other Employee Benefits	6080	0	11,826	
Total Fringe Benefits		\$1,533,600	\$487,329	32%
Total Personnel Expense		\$5,410,220	\$1,821,818	34%
Non-personnel Expense				
Travel (Out-of-Area)				
Out-of-Area Travel (Staff)	6120	\$2,437	\$431	18%
Out-of-Area Travel (Volunteers	6121	0	0	
Total Travel (Out-of-Area)		\$2,437	\$431	18%
Major Equipment and Assets				
Equipment (over \$5000)	6210	\$238,759	\$0	0%
Land	6220	0	0	
Leasehold Improvements	6230	185,666	167,843	
Structures & Improvements	6240	12,559	499	4%
Total Major Equipment and Assets		\$436,983	\$168,342	39%

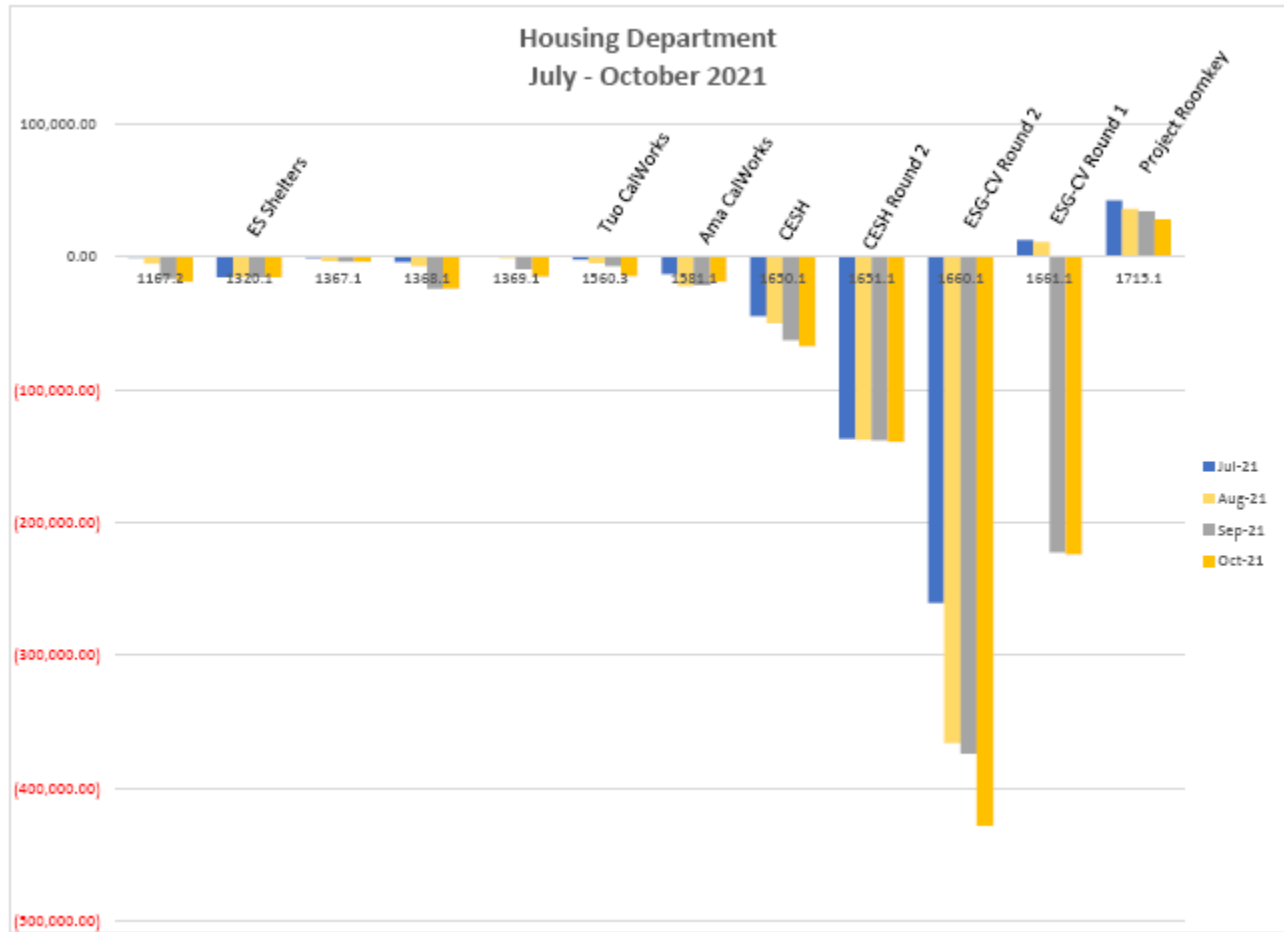
Anador Tuolumne Community Action Agency				
Revenue and Expenditure Report / Income Statement				
July 1, 2021 - October 31, 2021				
		July 1 - June 30, 2021 Actual	July 1 - October 31, 2021 Actual	Month 4 - 33% % variance from prior year
Supplies				
Classroom Supplies	6310	\$62,070	\$11,886	19%
Clothing & Personal Supplies	6320	4,021	1,021	25%
Household Supplies	6330	44,932	16,753	37%
Postage	6350	29,228	3,607	12%
Program Supplies	6360	48,840	14,004	29%
Routine Office Supplies	6370	20,831	8,032	39%
Playground Supplies	6380	25	0	
Total Supplies		\$209,947	\$55,303	26%
Contractual				
Accounting & Auditing	6410	\$67,028	\$12,918	19%
Legal Services	6430	2,438	94	4%
Outside Services	6440	1,128,494	404,189	36%
Computer Services	6450	69,946	20,348	29%
Total Contractual		\$1,267,906	\$437,548	35%
Other (Equipment Expense)				
Computer Software-\$0-\$4,999	6505	\$25,166	\$19,197	76%
Computer (hardware)	6506	54,266	18,585	34%
Equipment (costing \$500-\$4999)	6510	40,436	22,341	55%
Insurance (Vehicular)	6520	35,057	13,418	38%
Maintenance (Equipment)	6530	34,668	17,264	50%
Maintenance (Vehicles)	6535	20,661	1,819	9%
Rents & Leases (Equipment)	6540	1,777	0	0%
Small Tools/Equip (under \$500)	6550	16,286	10,173	62%
Small Tools (minimal value)	6555	5,253	1,309	25%
Total Other (Equipment Expense)		\$233,570	\$104,108	45%
Other (General Personnel Costs)				
Local Travel (Staff)	6620	\$24,631	\$11,541	47%
Local Travel (Volunteers)	6621	473	132	28%
Staff Licensing	6630	2,902	4,214	145%
Training & Development (Staff)	6640	38,799	17,266	45%
Training & Development (Volunt	6641	30	0	
Vol Csts (other than training)	6650	6,857	2,600	38%
Total Other (General Personnel		\$73,692	\$35,753	49%
Other (General Operating Costs)				
Ads & Legal Notices	6705	\$70,554	\$17,585	25%
Copying Fees	6710	7,065	4,376	62%
Extra Help	6715	413	0	0%
Insurance/Bonds(not auto,hlth)	6720	83,333	40,599	49%
Interest On Long Term Debt	6725	0	3,495	
Meeting Costs	6730	327	403	123%
Membership Dues	6740	8,966	1,125	13%
Miscellaneous Expenses(Fiscal)	6750	25	0	0%
Printing & Binding	6755	34,372	3,360	10%
General Agency Promotion	6760	3,412	1,286	38%
Program Outreach	6765	24,552	32,131	131%
Publications	6770	15,276	945	6%

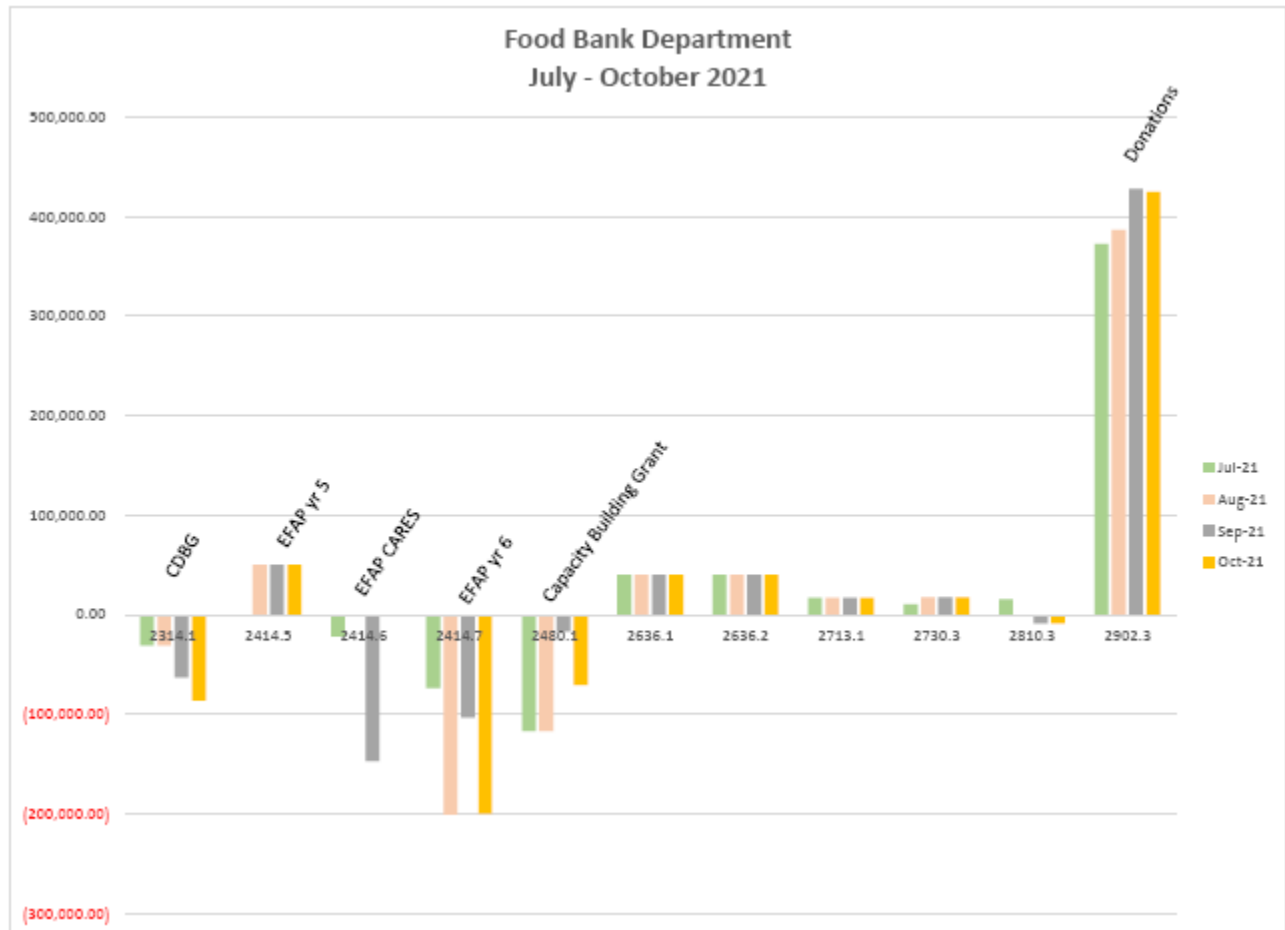
Amador Tuoohunne Community Action Agency				
Revenue and Expenditure Report / Income Statement				
July 1, 2021 - October 31, 2021				
		July 1 - June 30, 2021 Actual	July 1 - October 31, 2021 Actual	Month 4 - 33% % variance from prior year
Subscriptions	6780	12,770	14,424	113%
Service Fees-Banking (Fiscal)	6784	4,877	2,237	46%
Service Fees-Other (Fiscal)	6785	3,438	560	16%
Taxes & Assessments	6790	-19,251	1,784	-9%
Total Other (General Operating		\$250,127	\$124,310	50%
Other (Space/Occupancy Costs)				
Communications	6810	\$72,429	\$25,374	35%
Depreciation	6811	12,466	4,155	33%
Household Services	6820	64,957	26,740	41%
Maintenance -Structure/Grounds	6830	27,491	32,023	116%
Maintenance-Play Equip/Gmnds	6831	13,913	1,079	8%
Mortgage Payments	6835	6,250	2,083	33%
Rents & Leases	6840	240,881	85,830	36%
Rents & Leases (Other Structur	6845	0	0	
Use Fees	6848	9,776	3,259	33%
Utilities	6850	147,980	61,165	41%
Total Other (Space/Occupancy		\$596,143	\$241,708	41%
Other (Special Departmental Costs)				
Bad Debt	6905	\$0	\$0	
Client Assistance	6910	810,225	294,644	36%
Client Transportation	6915	2,000	500	25%
Council Expense	6920	0	321	
Food (Prepared)	6930	0	0	
Food (Raw)	6935	323,407	100,906	31%
Unreimbursed Food Service Cost	6940	0	0	
Unreimbursed CDE costs	6945	0	0	
Weatherization Materials	6950	213	64	
Total Other (Special Departmental		\$1,136,244	\$396,435	35%
Total Non-personnel Expense		\$4,207,049	\$1,563,938	37%
Total Direct Expense		\$9,617,269	\$3,385,756	35%
Encumbered Costs				
Encumbered Costs	6970	\$0	\$0	
Total Encumbered Costs		\$0	\$0	0%
Indirect Expense				
Indirect Administrative Charge	6960	\$814,582	\$273,674	
Total Indirect Expense		\$814,582	\$273,674	34%
Non-cash Expense				
Non-cash Inkind (Admin.Charges	6980	\$199,312	\$28,554	
Non-cash Inkind (Other)	6990	798,093	311,425	
Non-cash Inkind (Volunteer T&S	6995	115,642	36,419	
Total Non-cash Expense		1,113,047	376,398	34%
Excess Revenue over Expense		\$95,944	-\$8,349	
Total Direct & Indirect Expense			\$3,659,430	
Health fund			\$10,257	
Program and admin funds			-\$18,606	

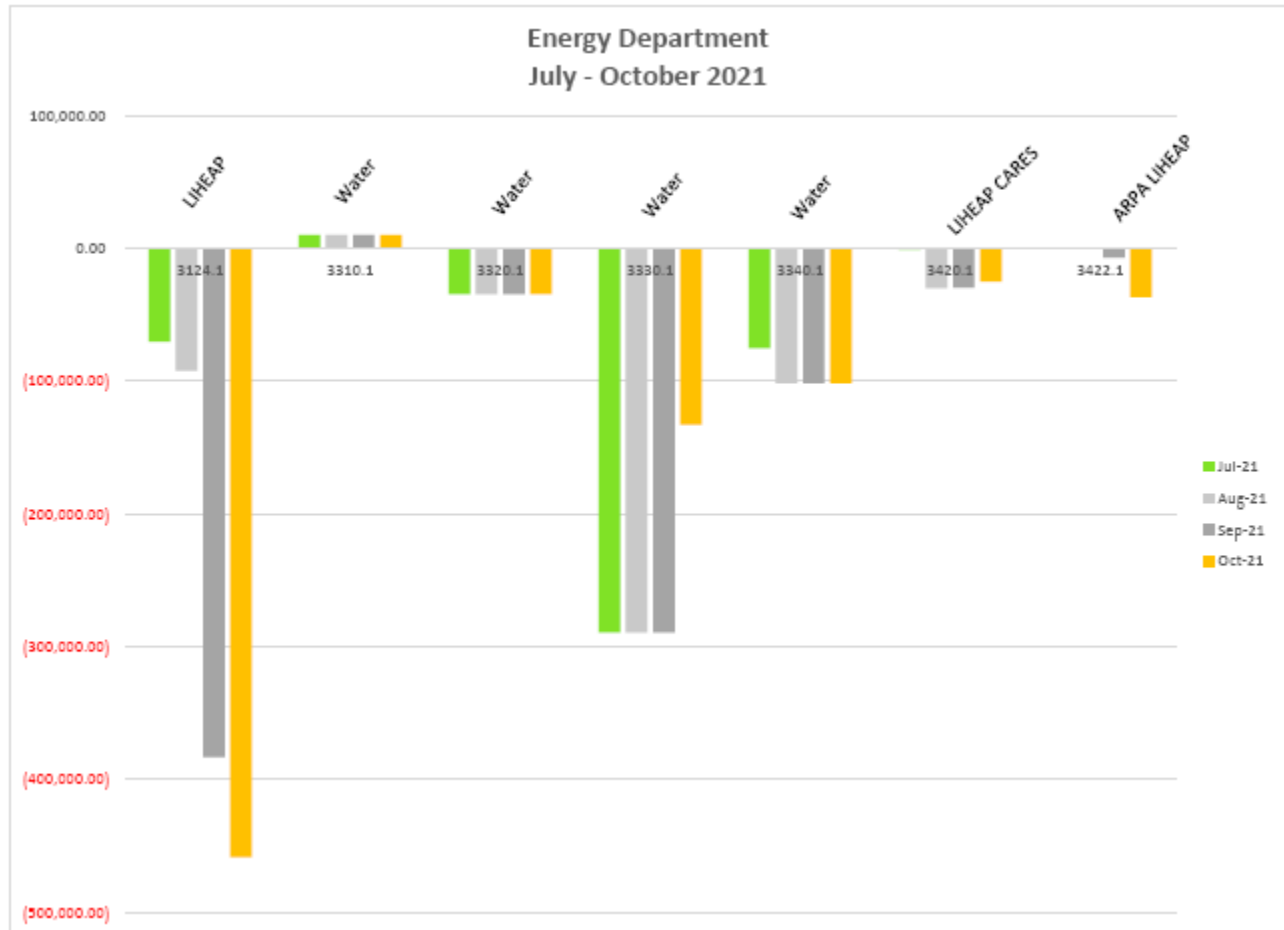
ATCAA Finance Committee Meeting 12/08/2021

Totals By Program	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Housing	(413,910.17)	(541,510.74)	(824,517.87)	(920,755.62)								
Food Bank	250,213.28	199,984.88	250,773.46	222,174.07								
Energy	(404,565.43)	(479,991.87)	(814,188.97)	(757,194.18)								
Amador Youth	(1,462.26)	(944.39)	1,895.75	(5,445.95)								
Amador Family Resource & Support	3,454.45	4,456.20	4,456.20	4,456.20								
Tuolumne Family Learning Support	79,648.87	95,969.78	88,521.46	81,377.27								
Tuolumne Youth	74,757.63	103,878.01	88,143.63	90,520.26								
Properties	168.50	337.00	505.50	674.00								
Lifeline	(5,505.33)	(4,494.79)	(4,536.49)	(7,460.92)								
InfoNet	(5,226.91)	(5,226.91)	(9,646.91)	88.23								
General Agency Support (donations)	281,055.92	267,252.66	327,429.74	305,972.31								
Early Childhood Services	11,825.55	(53,975.50)	(57,110.24)	(54,533.95)								
CSBG	(31,384.45)	(8,517.04)	27,798.15	3,205.79								
Admin	(49,123.47)	(41,729.71)	(7,895.94)	(2,792.78)								
Net Receivables	(210,053.82)	(464,512.42)	(928,372.53)	(1,039,735.27)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



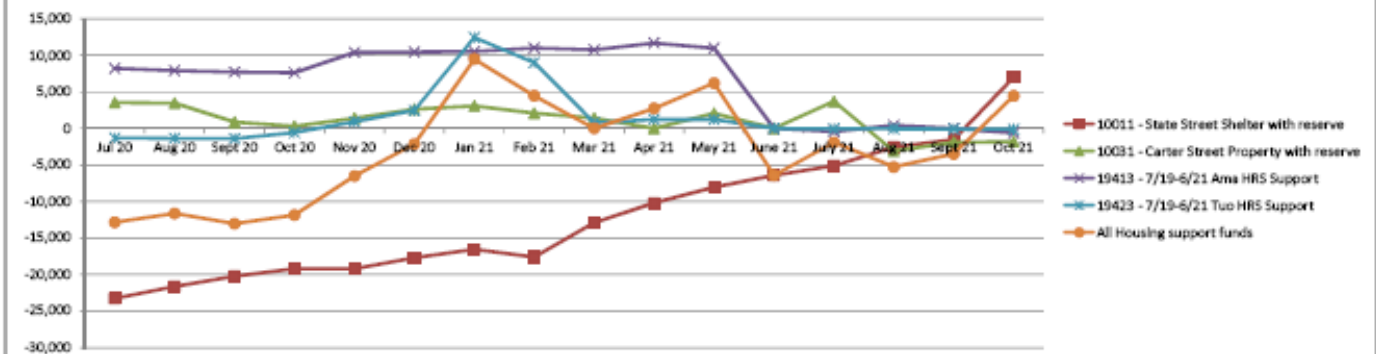






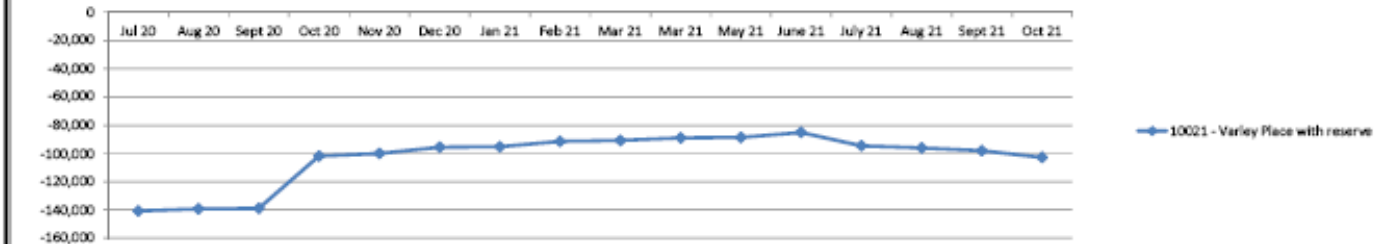
Housing support funds	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	June 21	July 21	Aug 21	Sept 21	Oct 21
10011 - State Street Shelter with reserve	-23,260	-21,601	-20,229	-19,193	-19,200	-17,696	-16,562	-17,598	-12,907	-10,206	-8,866	-6,407	-5,325	-2,548	-1,513	7,097
10031 - Carter Street Property with reserve	3,516	3,450	877	399	1,383	2,642	3,085	2,878	1,400	16	2,863	-3	3,700	-3,103	-1,918	-1,816
19413 - 7/19-6/21 Anna HRS Support	8,309	7,913	7,702	7,621	10,395	10,449	10,516	10,995	10,732	11,690	10,977	-1	-447	428	17	-624
19423 - 7/19-6/21 Tuo HRS Support	-1,310	-1,354	-1,385	-584	907	2,456	12,436	8,989	778	1,228	1,222	0	-45	-52	-79	-132
All Housing support funds	-12,845	-11,632	-13,035	-11,967	-6,595	-2,149	9,474	4,464	3	2,728	6,196	-6,421	-1,916	-5,275	-3,493	4,637

ATCAA Tuolumne rental units - July 2020 - October 2021



	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	June 21	July 21	Aug 21	Sept 21	Oct 21
10021 - Varley Place with reserve	-143,905	-139,333	-130,969	-101,945	-100,118	-95,641	-95,367	-91,572	-93,844	-93,680	-88,668	-85,199	-94,578	-95,160	-96,095	-102,840

ATCAA Varley Place rental - July 2020 - October 2021



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Still busy with new contracts, extensions and revisions. No change in cash flow, internally borrowing from HHAP \$1.9 million cash advance. The expired Umpqua line of credit agreement will be referred to the Board for adoption after being reviewed by legal counsel. We are still responding to the one remaining Targeted Case Management (TCM) audit.

Housing – Denise Cloward Issue: subcontract monitoring

COVID: Housing is fully operational – full time work, sometimes from home.

Community Dev. Block Grant (CDBG): Tuolumne only –New COVID funds in process – \$189k in the first 12 months; additional \$651k in the first 24 months – mortgage assistance and utilities

Emergency Shelter Grants (ESG): New \$200k Shelter and rapid rehousing funds are now operational.

CalWorks – New Tuolumne contracts running well, new 2021-2022 \$302k amendment in hand, Amador 2021-2022 will continue at the same level as last year.

Continuum of Care: ATCAA as administrator CESH1 and CESH2, funding being spent through CoC county contracts. COVID19 finished 9/21. ESG-CV 1 & 2 combined \$2,257 funding is being spent by ATCAA and through county subcontracts– must be fully spent 7/22

HHAP funds (4-county CoC received a lump \$1.9 million) subcontracts are complete. Tuolumne split ~\$638K between 4 recipients – services/some facility purchases planned. Round 2 in process.

Varley Place: Three vacant units at the moment, VASH funds are being received timely. Monthly rent increases have been approved by State, no impact to residents. ATRC BOD is being asked to approve \$85K upgrade to elevator using existing insurance proceeds. At full occupancy, this project projects a small net positive result.

CACFP: supplements shelter food costs – needs about \$1,000/month from operations. Carter St/Rose quartz: fully occupied, is now running a small net positive result.

Food bank – Joe Tobin Issues: CDBG funding delay going forward

COVID: Food bank is fully operational – full time from warehouse. Social distancing and PPE protections in place.

Community Dev. Block Grant (CDBG):\$391k contract over 2 years now being billed through Dec 2021. No 2022 CDBG funds are expected within the calendar year. This is ~\$195K per year impact to the operating budget of the foodbank.

Emergency Food Assist. Program (EFAP): New EFAP funding totals \$307k thru 9/21. This pays for staff and support to handle free Federal commodities – billed quarterly. Increased funds paid for racking and part of new freezer.

State EFAP: 2021-22 \$43k - only pays for CA food. 40% has been spent by 12/21.

Freezer project: Complete –mainly paid for by CDSS funds

PG&E: PSPS food box agreement in Tuolumne, helping to offset food loss – hardly used.

Steinberg/Goldberg foundation: \$40k set aside for equipment, new \$40k received.

Feeding America: Audit successfully completed in October

Pantries: pays for food on a per pound basis

Donations: Strong support through the COVID time

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Energy –Craig Case Issue: timely water billings

COVID: All Wx staff have returned to work, outreach/intake mostly working from home, with one person in the office each day

Low Income Heat & Energy Assist Program (LIHEAP): weatherization & PGE assist – consistent funding, new COVID contract received \$400k. New home battery delivery service is complete, ATCAA Wx team delivered 50.

ARPA program has been initiated for \$1.69M with expiration date of 3/31/2023.

Two new programs anticipated in the next 60 days. LIHWAP water bill assistance program (budget is TBD) and 2022 LIHEAP budget of ~\$1.6M anticipated to start in January 2022.

DOE: complete for 2021-2022

TCRCD DWR water conservation: all water made up most of the line of credit balance.

Prop 84 water/DWR water direct: slow paying

Solar contract: Received – not in operation due to COVID

Amador youth – Pat Porto Issue:

COVID: Full time work, sometimes from home.

Drug Free Community coalition initiative: Started

IDA: \$16k foster youth continues, *Charity Golf Tournament raised over \$5k for foster youth incentives. 2021 Annual reports are due 12/31/21.*

United Way Relief Fund for Families: \$20k for 40 Amador families has increased to \$57K for 114 families affected by COVID-19, almost spent out

Tuolumne youth – Bob White Issue:

COVID: Staff reduced hours – hired new Youth Services Coordinator in June 2021

Friday Night Live (FNL): *Has started at Sonora Charter School.* spending under budget, new contract received

Mentoring: spending under budget, new contract received

Suicide prevention: spending under budget, new contract received and signed by ATCAA

Opioid safety: underspent

Youth Empowerment Solutions (YES) partnership: held coalition meeting on *11/10.*

Community – various Issue:

COVID: Staff ramping up, outreach increasing

Lifeline (Tonya): program adding clients,hard finding/retaining volunteers due to COVID.

Community Services Block Grant (CSBG): Increased CARES Act \$365k in funding contract *is being re-budgeted to accommodate Food Bank CDBG delay and a Food Bank delivery truck.*

CSBG EITC (Kristy): *New EITC Contract at \$330k approved through 6/22.* Sierra Health COVID outreach \$50k contract *will be done 12/21.*

Medi-Cal Health Navigator (Patrick): A new \$150k contract through Sierra Health Foundation, providing outreach and administrative support to Amador and Calaveras Counties signing up persons to obtain Medi-Cal Health benefits *will be complete 12/21*

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Early Child Services – Nancy Miner Issue: transition plan for higher enrollment

COVID: Head Start/State preschool fully opened – fall schedule starts soon.

Head Start/Early Head Start. HS/EHS now opened up services across both counties, 2020 contract extended through 12/21 – worth \$469k. New 5 year contract started 1/21 (\$3.4 mil). \$40k COLA grant approved; CRSSA \$70k and ARP \$279 funding awarded.

Latino outreach: spending within budget – underspent due to COVID

CACFP: supplements Head Start food costs, underspent due to inability to charge staff costs in COVID times – needs less funding from operations.

Cal State Preschool Program (CSPP): higher funding/child makes program self-sufficient, allowing expenses charged to be billed – change from attendance. \$40k in stipends added.

Family Learning Center (FLC): spending in operation. New contract with Tuolumne DSS complete (\$70K).

Administration – Bruce Giudici Issue:

COVID: Returning to normal, still some remote work

Admin budget running **negative \$13k**. Payroll savings (\$20k), more than offsets lower indirect on under earning contracts so far. **Increased CSBG funds will be applied to cover expenses.**

Health insurance/special projects Issue:

Health fund running **ahead \$10k**

2022 Health Benefit options approved: United Health Care Medical, Dental & Vision bundle, , UNUM Life. Combined impact for 2022 is a 3.9% increase in premiums (<\$10/mo. per employee). Compared to 2020, Deductibles and Out of Pocket maximums have been reduced by 33% - 50%.

Spending on yellow bldg. needed - \$90k available